



Ottawa County Commission Agenda

May 5, 2025

307 N Concord St
Minneapolis, KS 67467

All times are approximate

1. Call To Order 8:00 a.m.
 - Prayer
 - Flag Salute

2. Public Forum – This is reserved for public comment for any items no on the agenda 8:05 a.m.

3. Bennington Fire Dept - Brian Breese & Tony Swetson 8:15 a.m.

4. Resolution 25-08 Software Update – Shelby Walker, Register Of Deeds 8:30 a.m.

5. Driveway Use Permit - Chris Smith, Public Works Director 8:45 a.m.

6. 28th Judicial District Pre-Trial Funding – Cory Ward, 28th Judicial District 9:00 a.m.

7. Executive Session - Non-Elected – Tammi Cox, County Clerk 9:15 a.m.

8. Commissioner Budgets – Tammi Cox, County Clerk 9:45 a.m.

9. Consent Agenda 10:00 a.m.
 - Accounts Payable
 - Minutes (April 29th)

10. Clerk Comments 10:15 a.m.

11. Commissioners Comments 10:30 a.m.

12. Announcements 10:45 a.m.

13. Adjournment 11:00 a.m.

Invoice No. MANMN0004878
 Date 9/26/2024
 Due Date 1/1/2025
 Customer No. 1707203-REC
 Page 1 of 1

APPROVED

BY: *MPC* DATE: *09/30/2024*
001-09-5208



HARRIS
 RECORDING SOLUTIONS

Bill To
 OTTAWA COUNTY REGISTER OF DEEDS
 MARILYN HECK
 307 N CONCORD ST STE 107
 MINNEAPOLIS, KS 67467
 United States

Ship To
 OTTAWA COUNTY REGISTER OF DEEDS
 307 N CONCORD ST STE 107
 MINNEAPOLIS, KS 67467
 United States

Contract/Project Number	Purchase Order	Payment Terms	Currency	
		Start of Maint Period	HARRIS-US\$	
Item No	Description	Quantity	Unit Price	Amount
REC-RECORDER-S	Recorder System Spt: January 2025 to December 2025	1.00	5,207.58	5,207.58
REC-LEAD TOOLS-S	Lead Tools SW Spt (1) *INCLUDED*: January 2025 to December 2025	1.00	0.00	0.00
REC-PIXTOOL-S	Pix Tools Software Spt (1) *INCLUDED*: January 2025 to December 2025	1.00	0.00	0.00

Remit To: Harris Recording Solutions
 c/o Manatron, Inc.
 PO Box 74008484
 Chicago, IL 60674-8484

Subtotal	5,207.58
Misc	0.00
Taxes	0.00
Freight	0.00
Total	5,207.58



Invoice Questions? Please call or email Adriana Lozano at 343-804-8878 or alozano@harriscomputer.com

Thank you for your business!

Upcoming Software Support Renewal Notice

Account (1707203-REC)

Date: Sep-23-24

OTTAWA COUNTY REGISTER OF DEEDS

307 N CONCORD ST STE 107

MINNEAPOLIS

KS

67467

United States

Dear Customer,

Thank you for your continued business with us. We value and appreciate you as a customer.

Please find below a list of new invoices and copies attached for your upcoming software support renewal.

Reference	Invoice Date	Due Date	Invoice Amount
MANMND004878	Sep-26-24	Jan-01-25	US\$ 5,207.58
Total:			US\$ 5,207.58

It would be appreciated if you could confirm receipt of these invoices.

If you wish not to renew the service, please contact our sales representative immediately or send a request to the email address below.

We will send you another reminder 14 days before the due dates listed above.

Payments should be remitted to:

Lockbox for Check Payments

Harris Recording Solutions

c/o Manatron, Inc.

PO Box 74008484

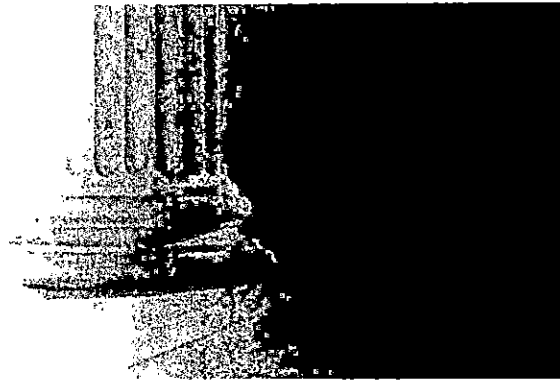
Chicago, IL 60674-8484

If you have any questions, please do not hesitate to contact me at +1 (343) 804-9879 or by email at Alozano@harriscomputer.com.

Thank you for your time. We are looking forward to continued partnership with you.

Yours sincerely,

Adriana Lozano
Accounts Receivable, PSG Finance



Ottawa County, KS
Shelby Walker, Register of Deeds

AVID LifeCycle

April 30, 2025



Ottawa County, KS
Register of Deeds
AVID LifeCycle
April 30, 2025

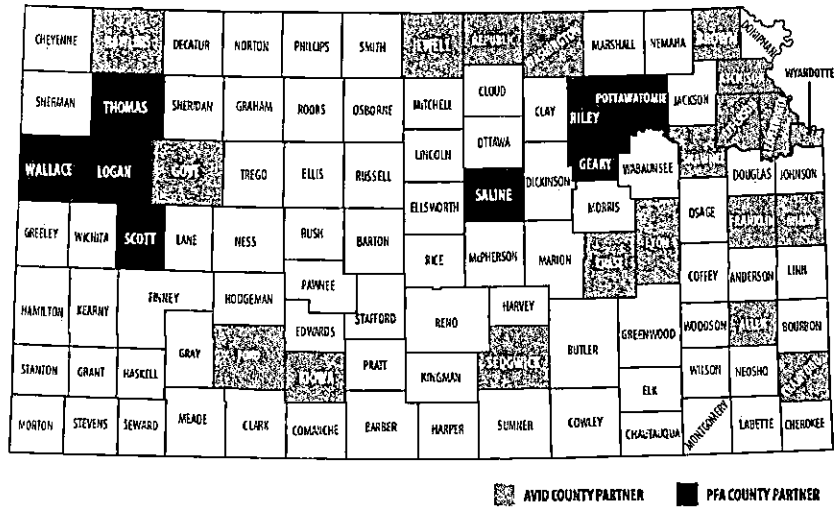
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• Investment Proposal	Page 15

Company Information

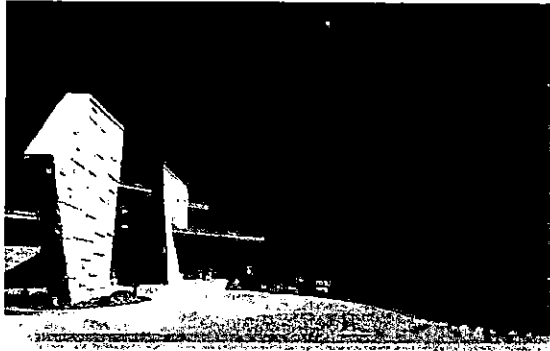
Overview

Fidlar Technologies has participated in the document recording and management industry since our founding in 1854. In the beginning, we provided books and ledgers to the recording industry. When the industry moved towards automation in 1985, Fidlar transitioned into providing automated records management solutions.

From that point forward, Fidlar has led the industry by releasing new and improved products that take advantage of the latest technology. Fidlar's land records document management software systems are used in over 400 counties, across 16 states. In the state of Kansas, we currently partner with 24 counties.



members in our Exeter, NH location are based in our main office.



Despite the variations in size, every office has the same goal: To be the steward of the public record. It is in everyone's interest that these land records be accurately, easily and efficiently recorded, and securely preserved in perpetuity. Fidlar provides the best products to do just that.



Fidlar Technologies

350 Research Parkway, Davenport, IA 52806

Mark Hutton, Territory Manager

Cell – 563.723.9326

markh@fidlar.com

Maureen Melson, Partner Relationship Manager

Cell – 563.594.9910

maureenm@fidlar.com



Software Solution Overview

Our state-of-the-art solution is centered on our AVID Land Records Management System which handles the recordation of documents from the point of submission to your office through assisted indexing, quality assurance, document return, and the effective and efficient storage and access of your information.

Land Recording Solution: AVID

Partners using AVID have found an increase in their efficiency, accuracy, and data integrity by saving time, moving to a more electronic workflow and taking advantage of the newer technology available within AVID. Following is a summary of a few of the benefits realized with the use of AVID.

- AVID's upfront scanning of documents serves 2 beneficial purposes. It greatly reduces the movement of paper around the office. Also scanning images in immediately assures you are adhering to "Race to Courthouse" standards. When an electronic document (or batch of documents), are received, these documents automatically enter the AVID Queue, seamlessly integrating with paper documents that have scanned "up front". The AVID queue intuitively, with no manual step needed (such as monitoring a queue list), maintains the "race" order of the documents. This feature results in a well-maintained order to your document numbers (document numbers for electronic documents are interspersed with the numbers for paper documents according to when they entered the AVID Queue).
- AVID provides a single data-entry field ("AVID ENTRY") that removes the need to navigate to multiple, separate fields or screens (Parties, Subdivision, Tract, etc.) to enter data—data that is not auto-indexed can be entered in the order it displays on the documents, eliminating much of the scrolling back and forth between images that is inherent in more traditional recording systems. AVID recognizes the format of typed data and populates the appropriate field based on this recognition.
- When entering party names in the AVID ENTRY field, the last name of the entered party remains in the field for easy repetition of the last name (it is



highlighted so it is simple to overwrite the last name with a new name by simply typing the new name).

- If a document needs to be rejected during the indexing process, rather than manually filling out a rejection sheet that is scanned as the last page of the document, the indexers have the option of rejecting the document in the system, selecting the rejection reason from a list.
- AVID includes the capability (optional) of electronically returning (via email) documents that arrived at the Register of Deeds office in paper format. Many partners return the documents via mail AND electronically. The advantage of returning documents via the electronic process is that it helps keep the "where is my document?" phone calls to a minimum. The paper documents can then be returned via the standard method. This combination satisfies both customers who prefer the traditional method and/or the digital method of receiving their documents.

Optical Character Recognition / Assisted Indexing via iNspec

We are committed to providing the most robust, comprehensive OCR product possible to our partners. Fidar's newest version of Assisted-Indexing is named iNspec. iNspec is tuned to work with all document types and all data fields. It will find the information you wish to index on the digitized document image which was previously scanned or received via eRecording. Fidar is the first vendor to utilize touch technology so the highlighted text you wish to index can be selected via touchscreen, hot keys, mouse operation, or a combination of all three. Other vendors' approach to "Auto Indexing" functionality auto populates the index fields for you. This could actually introduce errors if the OCR technology isn't 100% accurate. Fidar's approach requires the user to make the decision on what to accept and provides the opportunity to standardize the index information found. This approach increases accuracy and data integrity since the information is not being re-keyed and the user is making the decision as to what to accept into the system.

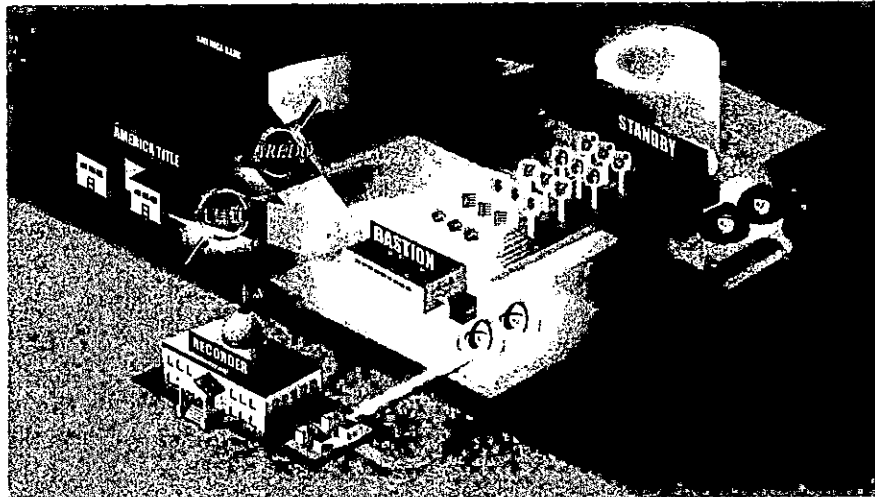


Integrated eRecording

eRecording provides many benefits to your document submitters in ease of recording and quicker return of documents. eRecording also allows the County staff to save time in processing documents and is able to provide faster service to their customers.

Cyber Security and Natural Disaster Protection: Bastion

Over the years, Fidar has revolutionized their hosting services previously offered to a more robust and highly secured production environment. Bastion is significantly different than other "hosting services" by increasing the degree in which the Official Public Record is preserved and fortified. Security measures are heightened with a secondary, off-site repository that backs up the hosted servers; ensuring the safekeeping of county data. If Bastion's primary server environment were ever jeopardized, the secondary retention facility will have your office resuming activity within hours.



LifeCycle Modules

ANCHOR

Anchor is a module that enables the County's management team to create, define and manage specific legal parameters for subdivisions, survey maps and tracts. Using these definitions, Anchor will validate indexed information and alert indexers of the status of these legal descriptions via colored shields while indexing, and optionally, generate an email to the submitter for these documents. Anchor can also generate a daily email that lists all invalid legal descriptions recorded that day including document numbers.



Swift will allow the Register of Deeds office to return recorded and rejected paper documents to opted-in submitters and recipients electronically via email. The County will then decide whether to keep or destroy the paper document. Swift includes a module which allows users to set up recipient accounts for paperless returns after opting-in, view a history of electronically returned documents via date and recipient, track if the returned document was downloaded, re-send documents and keep a running total of costs saved due to the less postage, supplies and labor required based on County supplied attributes.

iris.

This module allows Ottawa County to create a customized list of aliases for indexed names of parties, businesses, streets and subdivisions allowing the county to automatically support office indexing policies. These lists can also be used while searching in AVID and Laredo.

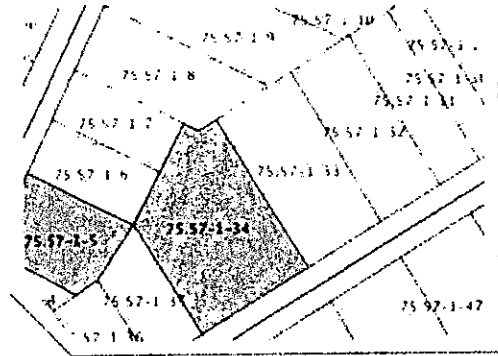




PINtegrity

PINtegrity – Parcel Identification Numbers

Fidlar’s ability to connect Parcel ID Numbers (PIN) with Land Records is one-of-a-kind in the industry connecting the Register of Deeds office to Geographic Information Systems (GIS) and the Assessor’s Office. PINtegrity allows for easy citizen access to the Register of Deeds office from multiple sources.



Citadel- Secure Privacy Shielding Management

Whether addressing the federally legislated Daniel Anderl Judicial Security and Privacy Act, Safe-at-Home, Back the Blue, or other privacy shielding legislation, it is important that each office have a plan in place to protect at-risk parties enrolling in these programs. CITADEL provides a firm foundation upon which county offices can build their unique solutions. With Fidlar’s answer to how your offices can securely store and track this information, your offices can focus on their day-to-day tasks confident they are doing all they can to protect your constituents.



How industry partners will be able to continue doing their work with title in an efficient and effective manner. With CITADEL, county government is able to manage access to shielded records in a secure, easy-to-use software. Not only does this make for a beneficial workflow, CITADEL is also built to track all access for easy retrieval should there be a need.

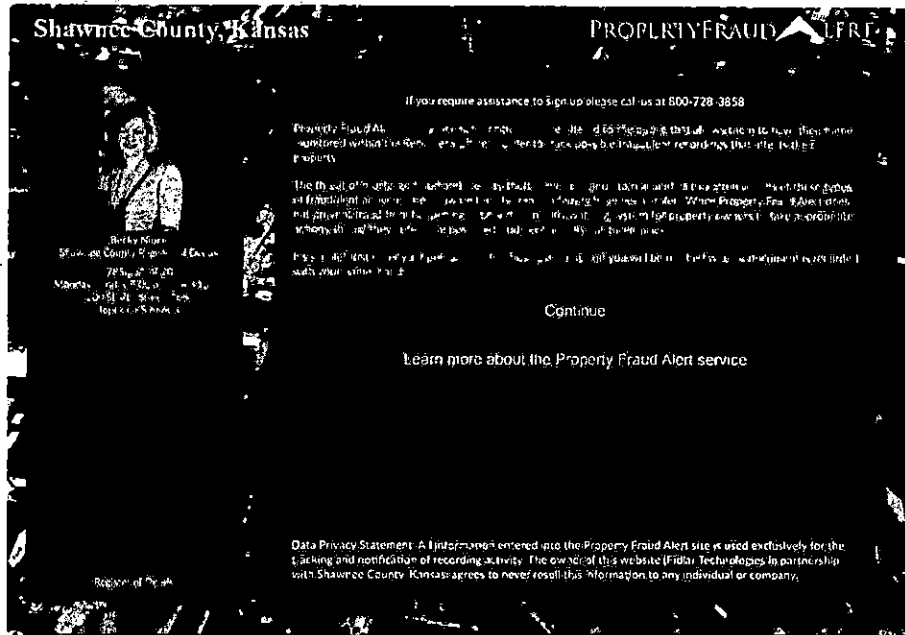
CITADEL is the premier privacy shielding management solution for creating a completely secure system allowing users to add and manage approved participants and searchers.



Community Outreach Services:

The Fidar Community Outreach Services were designed to give our Partners the ability to promote themselves, their offices, and the value that elected officials can bring to their communities.

Property Fraud Alert (PFA)



Property Fraud Alert an internet-based system that automatically alerts constituents, via email, text or phone message, each time there is recording activity against a property owned by them. Upon notification, constituents can then verify that this activity was, indeed, initiated by them and not by someone attempting to defraud them. Since Fidar Technologies manages the alert system, this service provides the County with a beneficial tool to notify your public without enduring the time and effort required to send your own notifications by mail.



PFA subscribers must sign up for the **PFA** service via the **PFA** website, www.propertyfraudalert.com (select respective County). Subscribers will **ONLY** be notified by the **PFA** service when the name they have submitted matches any names that have been indexed from documents recorded within the Register of Deeds office. **PFA** is a Fidlar-managed web site and service. Fidlar provides technical and end-user support via the **PFA** hotline service (1-800-728-3858).

Honor Rewards



Crawford County, KS

Sandy Casey
Crawford County Register of Deeds
1118 Forest Road, P.O. Box 748
Phone: (785) 728-2616 Email: sreg@ccsregister.com

Crawford County
KANSAS

SELECT COUNTY

- HOME
- Columbia County AR
- Craighead County AR
- Saline County AR
- Sebastian County AR
- Union County AR
- Adams County IL
- Bond County IL
- Boone County IL
- Champaign County IL
- Crawford County IL

The Honor Rewards program is a way for the County to give back to their Veteran community. With Honor Rewards, veterans within the County will be able to sign up for a membership card online for free. Businesses within the County will also be able to sign up for Honor Rewards in order to give veterans discounted products or services.

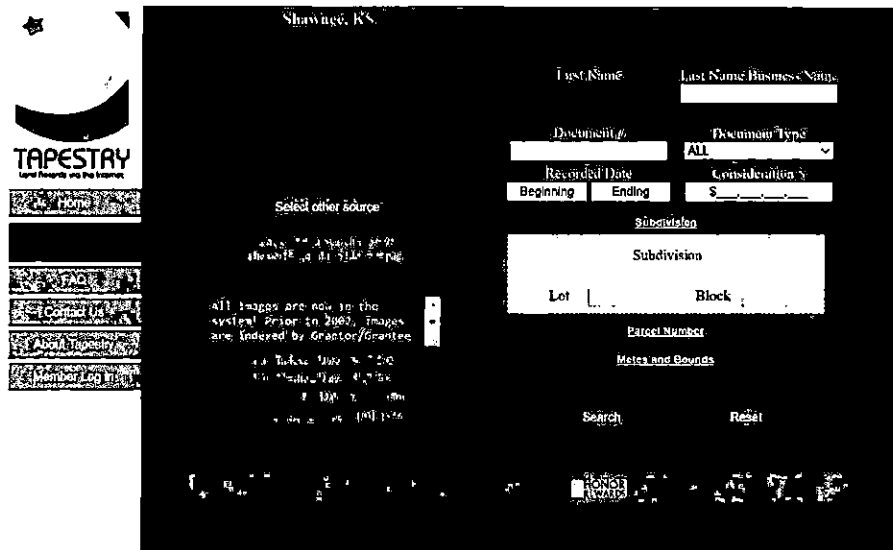
Fidlar Technologies will provides a customized link within Honor Rewards for Ottawa County. Additionally, marketing material and templates are provided. The marketing material provided is intended to be used by the County to build community awareness of the Honor Rewards program.

To visit the Honor Rewards website, simply go to www.honorrewards.com



Remote Access Services

Tapestry – designed for the casual searcher




Tapestry is a web-based searching tool for the occasional searcher. Tapestry searchers pay via credit card on a "per transaction" basis.



Remote Access: Laredo / Laredo Anywhere

Laredo / Laredo Anywhere is designed for the professional search community to serve those customers who are frequent, professional searchers of the land records. (ie; Title Companies, Banks, Lawyers, etc.) Unlike other vendors who embed a search portal within a county's website and then the County is responsible for marketing and support of their search customers, Fidlar handles all marketing and support of the end users through ongoing training, webinars, and telephone support.



MOBILE SEARCH CAPABILITY

- **Single-field Search Entry** - User may enter only one search field on a mobile phone.
- **Saved Searches** - User will be able to use the saved Saved Search from the Desktop.
- **Mobile function** - Enables users to run the application on mobile devices (iPhone, Android, etc.) with all essential search applications (Print, Change, Release, Export, etc.)
- **Printing Options** - User will be able to save the needed data out as a PDF which can then be printed at the user's convenience.
- **Screen Resolution** - The Anywhere screen has the ability to resize for any mobile device.

monarch^{hr}

Bulk Data & Image Fulfillment Service for External Requests and to Provide data to other County Offices

Monarch is an image and data distribution service which provides the County the ability to fulfill bulk data and image requests while still being able to protect the official public record. This product is designed to securely provide Land Records index information and images to subscribers. With the approval of the official, Fidlar handles this process as well as collecting the fees for this service from the subscriber. Monarch can also be utilized to apply a watermark to Laredo images per the County's request. Monarch can also be used as an integration tool to deliver images or data fields to network file location to be picked up by other County office's applications.





Official Records Online (ORO) is available. It is the most convenient way for a citizen to request a certified copy of a vital record held within your office. It shortens the time to provide the requested copy back to the citizen thus providing a better overall customer experience.

800 Wilson Avenue
Room 135
Menomonie, WI 54751
(715) 232 - 1228



Obtain your certified records



Welcome to **Official Records Online**. Below are the available documents you can order online. Please select the document you are interested in.

Item	Cost	Service Fee	Additional Copies	
CERTIFIED BIRTH CERTIFICATE	20.00	10.00	3.00	Select
CERTIFIED MARRIAGE CERTIFICATE	20.00	10.00	3.00	Select
CERTIFIED DEATH CERTIFICATE	20.00	10.00	3.00	Select
CERTIFIED LAND DOCUMENT	0.00	10.00	0.00	Select
DIVORCE CERTIFICATE	20.00	10.00	3.00	Select





28th Judicial District
Community Corrections

309 S. Broadway • Salina, KS 67401 • (785) 826 – 6590

Date: April 29, 2025

To: Ottawa County Board of County Commissioners

Ref: PreTrial Funding Request

As a follow-up to my semi-annual report to you earlier this month, I would like to propose to the Ottawa County Board of County Commissioners that \$15,000.00 be allocated to the 28th Judicial District Community Corrections for Ottawa County FY2027 to re-establish PreTrial Services in Ottawa County.

These dollars would allow us to provide a staff member to be in OT County each Tuesday from 8:00 a.m. - 12:00 p.m. at a cost of approximately \$12,000.00 annually for salaries and benefits. The additional \$3000.00 would be used for transportation costs/fuel for our staff to drive back and forth to OT County and client services to include such things as UA's, mental health evaluations, and drug/alcohol treatment dollars. In addition, I would also propose that the cap would be 10 clients in PreTrial Services at any one given time.

Please feel free to contact me anytime should you have questions about this proposal.

Sincerely,

Michelle Callam, Director

AccountFormat	AccountDesc	2021	2022	2023	2024	2025	2026
001-03-5110	SALARIES	\$ 76,830.00	\$ 76,692.00	\$ 79,916.00	\$82,392.00	\$ 82,000.00	
001-03-5201	SCHOOL & TRAVEL	\$ 5,531.00	\$ 5,796.00	\$ 3,097.00	\$3,008.00	\$ 8,000.00	
001-03-5204	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ 833.00	\$815.00	\$ 2,000.00	
001-03-5206	TELEPHONE	\$ -	\$ -	\$ -	\$ -	\$ -	
001-03-5207	EQUIPMENT MAINTENANCE	\$ -	\$ 488.00	\$ -	\$ -	\$ 1,000.00	
001-03-5209	NOTICES & LEGALS	\$ -	\$ 72.00	\$ 1,143.00	\$ 334.00	\$ 2,000.00	
001-03-5210	POSTAGE	\$ 19.00	\$ 40.00	\$ 33.00	\$ 147.00	\$ 100.00	
001-03-5220	MISCELLANEOUS	\$ 318.00	\$ 28.00	\$ -	\$ 1,308.00	\$ 200.00	
001-03-5301	SUPPLIES	\$ 573.00	\$ 289.00	\$ 1,439.00	\$ 228.00	\$ 200.00	
001-03-5310	VEHICLE GAS & OIL	\$ 53.00	\$ -	\$ -	\$ -		
001-03-5401	RESERVES	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	
	Total	\$ 83,324.00	\$ 83,405.00	\$ 86,461.00	\$88,232.00	\$ 98,000.00	\$ -

BudgetNotes

Salaries	\$	-
Contractual	\$	-
Commodities	\$	-
Capital Outlay	\$	-
TOTAL	\$	-

2021-2024 Is the ACTUAL amount spent

2025 Is what was budgeted

Commissioners