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|---|------------------------------------|------------|
| <p>1 Call To Order
Prayer
Flag Salute</p> | | 8:00 a.m. |
| <p>2 Public Forum
<i>This is reserved for public comment for any items not on the agenda limited to 3 minutes</i></p> | | 8:00 a.m. |
| <p>3 Blue Store Discussion</p> | Dr. Curtis Stevens, USD 239 | 8:10 a.m. |
| <p>4 Vehicle Contract</p> | Sheriff Russell Thornton | 8:30 a.m. |
| <p>5 Department Head Update</p> | | 8:40 a.m. |
| <p>6 Solid Waste</p> | Chris Smith, Public Works Director | 9:00 a.m. |
| <p>7 Board of Health
Appointment of Ottawa County Council on Agings Reps
Appointment of Health Officer
Appointment of Health Dept Medical Consultant
Appointment of Health Director
Appointment of Pharmacy Consultant</p> | Sarah Hodges, Health Dept Director | 9:10 a.m. |
| <p>8 HAVA Grant</p> | Tammi Cox, County Clerk | 9:25 a.m. |
| <p>9 Upcoming Meetings</p> | Tammi Cox, County Clerk | 9:35 a.m. |
| <p>10 Consent Agenda
Accounts Payable
Commission Minutes (January 26)
AAE's
Payroll</p> | Tammi Cox, County Clerk | 9:45 a.m. |
| <p>11 Clerk Comments</p> | Tammi Cox, County Clerk | 10:00 a.m. |
| <p>12 Commissioner's Comments</p> | | 10:10 a.m. |
| <p>13 Announcements</p> | | 10:20 a.m. |
| <p>14 Adjournment</p> | | 10:30 a.m. |

2026 Ottawa County Health & Aging Appointments

Ottawa County Health Officer:

Trisha Smith

Ottawa County Aging Department:

Ottawa Council on Aging

George Powell & Jeri VanMeter - Ada Senior Center

Saundra Long & Judith Swagerty - Bennington Senior Center

Susan Main - Delphos Senior Center

Doug Plummer & Sheila Reed - Golden Wheel Senior Center

Al Slater & Joan Sullivan - Niles Senior Center

Ottawa County Health Department:

Department Medical Consultant

Dr. Peter Meier

Department Pharmacy Consultant

Melanie Kuder

Bill From

Trisha Smith, RN
502 Rothsay
Minneapolis, KS 67467

HD Account

Health Officer Contractual
Fees

Expense Voucher

HD Acct#


074-00-5200

Amount Notes

\$1,200.00 Annual Contract Fees 2026

Total Reimbursement

\$1,200.00

A handwritten signature in black ink that reads "Sandra Hodges". The signature is written in a cursive style with a large initial 'S'.

Bill From	HD Account	Expense Voucher HD Acct#	Amount	Notes
Melanie Kuder 113 W 3rd Minneapolis, KS 67467	Pharmacy Director Annual Fees	074-00-5200	\$160.00	2026 Contractual Fees

Total Reimbursement \$160.00

A handwritten signature in black ink, appearing to read "Sandra Hodge". The signature is written in a cursive style with a large initial "S".

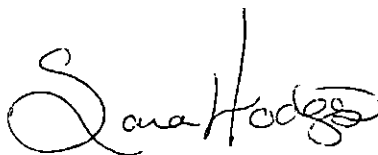
Bill From	HD Account	Expense Voucher HD Acct#	Amount	Notes
Peter Meier 830 Elm St Minneapolis, KS 67467	Medical Director Contractual Fees	074-00-5200	\$1,200.00	Annual Fees 2026

Total Reimbursement \$ 1,200.00



2026 Senior Center Apportionments

Disburse to	Amount	Aging Account #
Ada Community Center		
Ada, KS 67467	\$3,500.00	045-00-5292
Bennington Senior Center		
409 N. Nelson St.		
Bennington, KS 6742	\$7,500.00	045-00-5292
Delphos Senior Center		
203 N. Washington		
Delphos, KS 67436	\$3,000.00	045-00-5292
Golden Wheel Senior Center		
114 S. Concord		
Minneapolis, KS 67441	\$25,000.00	045-00-5292
Niles Senior Center		
Niles, KS 67480	\$3,500.00	045-00-5292



Department of Aging
OT County Council on Aging
2025 Mileage Reimbursement

PAY TO	AMOUNT OF	CODE TO
George Powell 250 Navajo Rd. Ada, KS 67467	\$161.63	045-00-5236
Judith Swagerty 112 W. Lexington Bennington, KS 67422	55.64	045-00-5236
Saundra Long 722 N. Parker Bennington, KS 67422	55.64	045-00-5236
Susan Main 718 Sunset Rd. Delphos, KS 67436	\$145.60	045-00-5236
Joan Sullivan 2509 Arrowhead Rd. Solomon, KS 67480	\$58.50	045-00-5236
	\$477.01	

Sandra Hodges

ELECTION SECURITY GRANT PROGRAM

DATE – 12/03/2025

FROM – Bryan A. Caskey, Director of Elections; Kansas Secretary of State

PURPOSE – The Secretary of State’s office is announcing a 2026 grant program using federal HAVA security funds for the express purpose to facilitate security upgrades and improvements to each of the 105 county election offices. The upgrades and improvements will be in any aspect of election security, both physical and cyber as it relates to election equipment, ballots, election offices, and staff. Counties should ensure that grant funds are expended, and election security improvements are in place prior to the 2026 elections.

REQUIREMENTS:

- Each county must submit an application [see enclosed] to apply for reimbursement for approved expenses related to election security. The deadline to submit the application will be Friday, January 30th at 5:00 p.m. Submit the application to Phill Hall at Phill.Hall@ks.gov.
- All applications will be reviewed, and approval notices will be sent no later than February 28th.
- Examples of allowable expenses may include [This is not an exhaustive list]:
 - o Improved access to secured rooms – keys, badges, locks, etc.
 - o Monitoring of rooms – video, fire detection, etc.
 - o Seals, locks, containers of equipment.
 - o Improvements in storage of equipment.
 - o Cyber hygiene tests.
 - o Penetration testing of election related networks.
 - o Third party security assessments
 - o Cyber security of election related networks.
- Each county will be responsible for the procurement of any approved upgrades and improvements.
- Each county is responsible for ensuring compliance with HAVA requirements regarding equipment purchases (prohibited purchases)
- Detailed receipts must be submitted to the Secretary of State for reimbursement. The Secretary of State will provide reimbursement up to 90 percent of allowable expenses. Insufficient documentation of expenses will prevent applicable reimbursements. A county that has not provided sufficient documentation for expenses by July 1, 2026, will not be reimbursed.

All improvements and upgrades should be purchased and installed or implemented by June 1st, 2026. Waivers may be submitted for delayed implementation.

Ineligibility: Counties that are in arrears on ELVIS payments are not eligible to apply for a grant, until the payment is made current

All questions concerning this program should be directed to Phill Hall at [785] 296-7098 or Bryan Caskey.



Kansas Secretary of State

Election Security Grant Program

Grant Application Form

Please provide the following information:

1. Applicant Information

- Date of Application 01/29/2026
- County Name: Ottawa County
- Grant Amount Requested \$18,220.93
- Contact Name: Tammi Cox
- Contact Email: clerk@ottawacounty.org
- Address: 307 N Concord, Minneapolis, KS 67467
- Phone Number: 785-392-2279

2. Proposal Summary

- Briefly describe how the Grant funds will be used:

The grant funds will be used to enhance the security and protection of critical election equipment through the construction of a secure room within our existing vault. This room will be fully enclosed with sheetrock and equipped with a locked door requiring passkey or digital passcode access. The addition of this secured space will provide an extra layer of physical protection and controlled access, ensuring the integrity and safety of sensitive equipment.

Grant funding will also support the installation of an upgraded security camera system. Cameras will be placed inside the new secure room, within the vault, and at our two exterior ballot box locations. These improvements will strengthen monitoring capabilities, deter unauthorized access, and help maintain public trust by ensuring secure handling and storage of election materials.

AS Construction LLC

324 N. Nelson
Bennington, KS 67422
+17853420979
a_soukup@hotmail.com



Estimate

ADDRESS

Keith Coleman
Ottawa County
307 N. Concord
Minneapolis, Kansas 67467

ESTIMATE 1392
DATE 01/13/2026
EXPIRATION DATE 02/13/2026

DATE	DESCRIPTION	QTY	RATE	AMOUNT
Building	<p>Metal Stud Partition Walls – Turnkey (Drywall Ready for Primer , Paint)</p> <p>Scope of Work Provide and install L-shaped metal stud partition walls to enclose a room:</p> <p>Wall lengths: 9 LF and 11 LF (20 LF total) Height: 9'-0" One (1) 3'-0" entry door opening ½" drywall both sides, taped and finished Level 4, ready for paint</p> <p>Wall Area 20 LF x 9' x 2 sides = 360 SF total drywall Included 20 ga metal studs @ 16" O.C. Top and bottom track, anchored to structure Reinforced framing at door opening (jambes and header) ½" gypsum board both sides Tape, mud, sand (Level 4 commercial finish) Labor, fasteners, layout, cleanup</p> <p>Excluded Paint or wall coverings Electrical, HVAC, data, or fire stopping Insulation or fire-rated assemblies unless noted Permits and inspections</p> <p>Commercial Assumptions After-hours or phased work may increase cost Any concealed conditions or field modifications billed as change order</p>	1	4,400.00	4,400.00

Pricing assumes clear access and standard ceiling attachment

Doors	Install welded frame 3/0 door, 5 3/4" 6/8 flush slab oak with ball bearing hinges. 3/4 week lead time.	1	2,579.20	2,579.20
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TOTAL

\$6,979.20

Accepted By

Accepted Date

Bid For: Ottawa County Courthouse
 POC: 307 N Concord Street
 Minneapolis, KS 67467
 State Contract Number: 57661



Technology Products and Service

PO BOX 96
 112 N Main
 Ellinwood, KS 67526

1/2/2026 Quote #12151-25

Access Control Hardware				
QTY	MODEL NAME	DESCRIPTION	UNIT COST	LINE TOTAL
		HID® Mercury™ MR52-S3B Controller Serial I/O Dual Card		
1	AC-MER-CON-MR52-S3B	Reader Interface, 2-Reader Interface Module	\$ 924.93	\$ 924.93
1	AES-30024KIT	AES-300 - All Jamb Types - Strike body and all faceplate options	\$ 173.46	\$ 173.46
	AC-HID-READER-SIGNO-20NKS-00-000000-AVG	Signo20, Mullion, Standard Profile, OSDP/Wiegand, Pigtail, Mobile Ready, BLE, Avigilon Logo		
1			\$ 408.82	\$ 408.82
1	8080-TWG-W	Door Position Sensor, White	\$ 8.28	\$ 8.28

Custom Line Items				
QTY	MODEL NAME	DESCRIPTION	UNIT COST	LINE TOTAL
200	Access Control Cable	All in One Access Control Cable	\$ 1.05	\$ 210.00
1	Installation	Hardware Installation & Software Configuration	\$ 1,050.00	\$ 1,050.00
1	Miscellaneous	Misc: Connectors, Mounting Brackets, Clips, Etc	\$ 150.00	\$ 150.00

Contract Match				
	DESCRIPTION		UNIT COST	LINE TOTAL
	INA State Pricing Contract Match		\$ (258.82)	\$ (258.82)

Scope Of Work:

This proposal includes all necessary hardware, software, and labor to install an additional door for the Ottawa County Courthouse. The system is designed to provide access to the following locations:

- Voting Room Closet

INA Alert technicians will coordinate with the designated point of contact to configure door schedules, including automatic lock and unlock times, as well as associated access credentials such as key codes, access cards, or both, as required. All scheduling and access configurations will be reviewed and confirmed prior to project completion. Upon completion of the installation, system training will be provided to ensure designated personnel are familiar with door operation, schedule management, and basic system functionality.

Any changes to this scope of work may result in an adjustment to the final project price.

Quotation Prepared By:



Sales@INAalert.com
 620.566.3050

Quotation and Pricing Valid for 30 Days.

Not Valid After 2/1/2026

Project Designed By: Jayce Christiansen

Initial: _____

Currency: USD

Subtotal	\$ 2,666.67
Shipping & Handling	_____
Sales Tax %	_____
Total	\$ 2,666.67

Payment Options

One-Time Payment \$ 2,666.67

Ask about our financing options _____

To accept this quotation, sign here and return:

Approved By: _____

Approval Date: _____

INA Alert, Inc.
Representative: _____

Approval Date: _____

This quote is subject to the following conditions & parameters:

- 1) This is a quote setting out the proposed price at which INA Alert is prepared to supply the products and services described herein. It is not intended to create a legally binding contract.
- 2) Price may include an approximation of local sales tax. Actual taxes and duties may be different than the estimate referenced herein.
- 3) Price may include an approximation of shipping charges. Actual shipping charges may be different than the estimate referenced herein.
- 4) Upon acceptance of monthly payment terms, customer will be provided ACH payment sheet to be filled out and returned to INA Alert. Monthly payments will begin on the first Monday of each month following the acceptance of the quote.
- 5) Upon acceptance of this quote, the project is subject to progress billing based on equipment and service(s) delivered to the customer.
- 6) The owner accepts all responsibility for installing equipment that is quoted to be shipped directly to the facility without installation. If INA Alert technician must be scheduled to come on-site, normal billing rates will be applied.
- 7) INA Alert assumes all existing equipment is in working order. Additional costs will apply if any existing equipment needs to be replaced.
- 8) INA Alert assumes the internet and phone lines necessary for new equipment has been installed and is in functional condition. If this is not the case, additional costs and install time may apply.
- 9) 50% of proposal due upon approval, remaining balance due upon completion*. (Sales Tax added to final invoice if applicable)
- 10) *If project is extended past one month from start date, then progress beyond 50% will be billed monthly on the 20th of the month until completion. Remain balance will be due upon completion.
- 11) In the event that the job requires the use of a lift, the responsibility is placed upon the customer to cover the financial costs associated with the rental of the lift equipment.
- 12) Accounts not paid in full within 30 days of the billing date on the final or monthly invoice will incur a 3% service charge, calculated on the outstanding balance before applying current payments or credits shown on the monthly statement.

Bid For: Ottawa County Courthouse
 POC: 307 N Concord Street
 Minneapolis, KS 67467
 State Contract Number: 57661



Technology Products and Service

PO BOX 96
 112 N Main
 Ellinwood, KS 67526

1/2/2026 Quote #12150-25

Cameras & Accessories				
QTY	MODEL NAME	DESCRIPTION	UNIT COST	LINE TOTAL
1	2.0C-H6SL-DO1-IR	2.0 MP, WDR, LightCatcher, Day/Night, Outdoor Dome, 3.4-10.5mm f/1.6, Integrated IR	\$ 689.85	\$ 689.85
1	3.0C-H6SL-BO1-IR	3.0 MP, WDR, LightCatcher, Day/Night, Indoor/Outdoor Bullet Camera, 3.4-10.5mm f/1.6, Integrated IR	\$ 895.65	\$ 895.65
2	2.0C-H6M-D1-IR	2.0 MP, H6 Mini Dome Camera, WDR, LightCatcher, Day/Night, 2.9mm f/2.0, IR	\$ 463.05	\$ 926.10

Storage & Software				
QTY	MODEL NAME	DESCRIPTION	UNIT COST	LINE TOTAL
1	4TB Custom INA Server	Custom Windows 11 INA Server with 4TB Hard Drive	\$ 1,393.88	\$ 1,393.88
4	UNITY8-STD	Unity Standard camera channel	\$ 157.50	\$ 630.00

Custom Line Items				
QTY	MODEL NAME	DESCRIPTION	UNIT COST	LINE TOTAL
1	6U Server Cabinet	6U Low-Profile Vertical-Mount Server-Depth Wall-Mount Rack Enclosure Cabinet	\$ 612.90	\$ 612.90
1	UTR1	Middle Atlantic UTR1 Mounting Rack Shelf, 10" Depth, 25 lbs	\$ 40.69	\$ 40.69
1	10 Port PoE Switch	TRENDNET TPE-BG102G - 10-Port Gigabit PoE++ Switch	\$ 356.09	\$ 356.09
800	Indoor Cable	Cat6 Blue Indoor Cable #77-240-2A - 23-4P UTP-CMR SOL BC CAT6 THERMOPLASTIC/FRPVC SERIES 77 BLUE POP BOX	\$ 0.43	\$ 344.00
1	Battery Backup	ECO850LCD - ECO Series 120V 850VA 425W Energy-Saving Standby UPS with USB, LCD Display and 12 Outlets	\$ 206.74	\$ 206.74
1	Installation	Hardware Installation & Software Configuration	\$ 2,940.00	\$ 2,940.00
1	Miscellaneous	Misc: Connectors, Mounting Brackets, Clips, Etc	\$ 453.55	\$ 453.55

Contract Match				
	DESCRIPTION	UNIT COST	LINE TOTAL	
	INA State Pricing Contract Match	\$ (914.39)	\$ (914.39)	

Scope Of Work:

This proposal includes all necessary hardware, software, and labor to install a new camera system for the Ottawa County Courthouse Election Equipment. The system is designed to provide coverage at the following locations:

- One (1) 2.0C-H6SL-DO1-IR camera installed on the east side of the building to monitor the ballot drop-off area
- One (1) 3.0C-H6SL-BO1-IR camera installed on the north side of the building to monitor ballot drop-off activity
- One (1) 2.0C-H6M-D1-IR camera installed outside the voting room
- One (1) 2.0C-H6M-D1-IR camera installed inside the voting room

INA Alert technicians will coordinate with the designated point of contact during installation to review and confirm final camera positioning and fields of view prior to project completion. Upon completion of the installation, system training will be provided to ensure designated personnel are familiar with system operation and basic functionality.

Any changes to this scope of work may result in an adjustment to the final project price.

Initial: _____



Quotation Prepared By:

INAalert

Sales@INAalert.com

620.566.3050

Quotation and Pricing Valid for 30 Days.

Not Valid After 2/1/2026

Project Designed By: Jayce Christiansen

	Currency: USD
Subtotal	\$ 8,575.06
Shipping & Handling	_____
Sales Tax %	_____
Total	\$ 8,575.06

Payment Options

One-Time Payment	\$ 8,575.06
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To accept this quotation, sign here and return:

Approved By: _____

Approval Date: _____

INA Alert, Inc.
Representative: _____

Approval Date: _____

This quote is subject to the following conditions & parameters:

- 1) This is a quote setting out the proposed price at which INA Alert is prepared to supply the products and services described herein. It is not intended to create a legally binding contract.
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