

# Ottawa County Board of Commissioner's Minutes

## February 12th, 2024

The Board of County Commissioners met in regular session in Suite 201 at the Ottawa County Courthouse.

### Those present were:

First District Commissioner Dawn Wolf,

Second District Commissioner Scott Mortimer

Third District Commissioner D. D. Malmberg

Stephanie Watkins, Deputy Clerk

Michelle Campbell, HR

Commissioner Wolf called the meeting to order at 8:00 a.m. and led the group in opening prayer, followed by the flag salute.

On a motion by Commissioner Malmberg, seconded by Commissioner Mortimer, by unanimous vote the Board approved the February 5th, 2023 minutes as corrected.

### Claims for Approval: Totaling \$1,327,699.90

County General	\$1,212,912.50
Road & Bridge	\$57,276.84
Solid Waste	\$36,042.22
Noxious Weed	\$25.05
Buckeye TWP Road	\$919.04
Law Enforcement Center	\$945.91
Richland TWP Road	\$16,048.75
Bennington TWP Road	\$1,050.00
Historical	\$56.62
Diversion	\$1,010.75
Ottawa County 911 Fund	\$435.00
Appraiser	\$413.02
F.D. #1 O&L General	\$70.03
F.D. #2 MPLS General	\$896.46

On motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board to approve the claims as presented.

### County Departments:

#### County Attorney

Richard Buck came in to the meeting at 8:20 a.m.

Buck came in to the meeting to talk about two invoices with the wrong amount to be fixed and Wolf found a third one. Richard left at 8:48 a.m. Came in again at 9:14 a.m. to give the commission the signed claims register. The group discussed transient guest tax that has not been completed yet. Buck left at 9:15 a.m.

#### HR

Michelle Campbell asked for an executive meeting about a non-elected employee.

On a motion by Commissioner Wolf seconded by Commissioner Mortimer, by unanimous vote the Board approved a 10-minute executive session for personnel exception to discuss non-elected employee including Wolf, Mortimer, Malmberg. To return at 9:00 a.m. No decision was made. Campbell talked to commissioners about CIC and about online courses required for employees through Online U including; cybersecurity, sexual harassment, diversity in the work place etc. Malmberg asked for quarterly budget reports.

#### Fair Board

Sheldon Dougherty came into the meeting at 9:01 a.m. Daugherty gave the commission the list of the fair board members for appointments. Sheldon told the commission that the Fair board approved to amend their bylaws. On motion by Commissioner Mortimer, seconded by Commissioner Wolf, by unanimous vote

# Ottawa County Board of Commissioner's Minutes

## February 12th, 2024

the Board approved Fair board membership from 10 to 11.

On motion by Commissioner Mortimer, seconded by Commissioner Wolf, by unanimous vote the Board approved to accept the 11 board members presented. Sheldon left the meeting at 9:09 a.m.

### Public works

Chris Smith Public Works Director and Joe Mullen Road and Bridge Supervisor came into the meeting at 9:30 a.m. Smith received a call from Rich's Dirt Work, and they are starting work on the river project today. Road and Bridge is hauling rock for maintained county roads. Mortimer said we designated \$150,000 for two river projects and now that they are only doing one river project, Mortimer asked if they need money for rock on county roads and asked how much. Smith said \$75,000. Smith said the Rock Quarries are out of rock. The Commission discussed giving Road and Bridge up to \$100,000 for rock. Mullen said that every county road is in desperate need of rock. Malmberg wants to call Carlotta Sunderland with the Loyd Group before reallocating ARPA fund money for rock. Mortimer discussed the purchase of a belly dump and replacement of other equipment. The group discussed equipment breakdowns. Malmberg wanted to know if employees are performing preventive maintenance checks on equipment. Smith said yes, but when they have high mileage there isn't much they can do. Carlotta Sunderland with the Loyd Group called. Commission asked if they can use ARPA funds for the rock on county roads. Commission will change the allocation to \$50,000 for the river project and \$100,000 for rock and hauling. Commission asked Smith to provide them with 3 sealed bids per the County purchasing policy for rock if possible. Smith said he will try to find some bids for rock, all suppliers are currently out of rock.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to reallocate the allocated ARPA fund money in the amount of \$156,210 for the river project to \$47,547.54 for the Rifle Rd. River Project with the remainder being held for rock and hauling.

Smith and Mullen left the meeting at 10:14 a.m.

On a motion by Commissioner Malmberg seconded by Commissioner Mortimer, by unanimous vote the Board approved a 10-minute executive session for personnel exemption to discuss non- elected including Wolf, Mortimer, Malmberg. To return at 10:45 a.m. no decision made.

On a motion by Commissioner Wolf seconded by Commissioner Malmberg, by unanimous vote the Board approved to extend the executive session for 10-minute executive session for personnel exception to discuss a non-elected employee including Wolf, Mortimer, Malmberg and Campbell. To return at 10:55 a.m. No decision was made.

### Sheriff

Prisoner count Ottawa County 14.

On motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board to approve the payment register.

With no further business before the commission the meeting was adjourned at 12:07 p.m. on motion by Malmberg and seconded by Mortimer. Motion carried by unanimous vote.

ADOPTED this 20th day of February 2023.

BOARD OF COUNTY COMMISSIONERS  
OF OTTAWA COUNTY, KANSAS

---

Dawn Wolf, Chairman

---

D.D. Malmberg, Member

---

Scott Mortimer, Member

ATTEST:

**Ottawa County Board of Commissioner's Minutes**  
**February 12th, 2024**

---

Heather Maddox, County Clerk