

Ottawa County Board of Commissioner's Minutes

January 17, 2023

The Board of County Commissioners met in regular session in suite 201 at the Ottawa County Courthouse.

Those present were:

First District Commissioner Dawn Wolf,

JoDee Copple, County Treasurer/Payroll Clerk

Second District Commissioner Scott Mortimer

Third District Commissioner D. D. Malmberg

County Clerk, Heather Maddox

Commissioner Mortimer called the meeting to order at 8:00 am and Commissioner Wolf led the group in opening prayer, followed by the flag salute.

On a motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved the January 9th, 2023 minutes as presented.

Malmberg attended the new commissioners training in Topeka on Thursday January 12th and Friday January 13th.

Claims for Approval: Totaling \$1,409,806.67

County General	\$1,213,959.83
Road & Bridge	\$172,432.24
Solid Waste	\$7,857.41
Noxious Weed	\$850.73
Aging	\$7,511.61
Historical	\$109.12
County Health	\$1,119.47
Appraiser	\$35.30
Technology Fund/ Clerk	\$141.62
Jail Commissary	\$425.60
Law Enforcement Center	\$5,363.74

Visa Claims: Totaling \$ 5,296.65

On a motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved the claims as presented.

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Public Comment: Bob Lott, came into the meeting and talked about gravel roads out in the county.

County Departments:

Sheriff

Prisoner count for Ottawa County 3, Saline County 24, Sedgwick 17, for a total of 44

Facilities Maintenance

Keith Coleman, Facilities Maintenance Director updated the commission on the parking lot estimate from APAC. This would be reconstructing the parking lot, striping, and grade for proper drainage. Mortimer asked if we agree to this would there be a timeline, they would get this finished? Coleman said it would be done in 2023 sometime. Wolf asked about lighting around the parking lot, Coleman said he could do the lighting himself, and put-up safety barriers against the building as well.

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Malmberg asked if there is a warranty on the parking lot against pooling and failure. Coleman said that he would ask to make sure. Coleman said there may be an issue with sidewalks needing to be done as well, when they do work that close to them. Malmberg asked what will happen to the material on the parking lot now. Coleman said they will definitely use it as a base and then the rest of the material will be ours. Coleman said hopefully he will get a contract this week. Mortimer said they will have Buck look at the contract with APAC and get back with Coleman.

Coleman gave the commission a bid for a backup chiller barrel which is only made by the company of our current chiller.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to purchase a backup chiller barrel for \$13,988.75 to be taken out of Courthouse Capitol Outlay. Coleman discussed the sewer issue. Last week they had a camera go through the pipes. Coleman has been in contact with LeDuc out of Manhattan that can run a fiberglass pipe into the existing clay pipe that form to the original and replace the old pipe. This is an estimate of \$16,500- \$17,000. Coleman said they would have to shut the courthouse down for a day to get this replaced. Commission asked to move forward with his, Coleman said he will call today and get a contract for this so the commission can approve. Malmberg asked what the warranty would be. Coleman said it is a 50-year warranty. Maddox gave Coleman a bid from INAlert for a new camera system. Mortimer asked for an update on the thermostats, Coleman said he is going to purchase a couple and try them before he purchases and puts them all in. Mortimer asked Coleman if he could get someone to come in and look at replacing the entry doors on the courthouse.

Clerk

Heather Maddox, County Clerk presented the ROZ resolution for the commissioners to sign.

Wolf asked Maddox if this contract would mean that they were approving the allocated money to this every year.

Maddox said she would find out and bring the resolution back to the commission.

Maddox discussed with the commission about writing a letter to the Minneapolis Housing Authority for the Solid Waste fee for the 2021 and the 2022 year. Commission thought it would be a good idea, they should be paying the solid waste fee because they use the landfill for their trash service. This is not a tax.

Road and Bridge

Chris Smith, Road and Bridge Administrator, said that he talked with Scouler and the bridge project would not affect the elevator. Josh Beckman with Kirkham Michael and Smith viewed the bridge project last week. Smith asked the commission to sign off on the 1302 Form for the Laramie Rd Bridge.

On motion by Commissioner Wolf, seconded by Commissioner Mortimer, by unanimous vote the Board approved to go forward with the bridge project on Laramie Rd.

Commission discussed with Smith that if there is a need to have overtime the commission will approve it, since we are down several workers at this time. Smith let the commission know that he finished all of his testing done for pre-project management and right of ways.

Health Department

Sara Hodges, Health Director, and Amanda Loughridge, Transportation Director came to give a department update and ask the commissioners to sign off on a grant for the Transportation department.

Commission, Hodges, and Loughridge discussed the 81-Connection. Commission is happy with the updates and how this is going for the county. Hodges discussed with the commission about the Health Department. Hodges said she will be starting new grants this afternoon for the upcoming year. She will be applying for the same grants as last year.

Noxious Weed

Kenny Baccus, Noxious Weed Director, talked with the commission about Local Government Days on January 25th in Topeka and KAC is hosting County Days at the capitol on February 9th. Baccus said that he thinks it would be a good thing if Ottawa County sets up a table to let the other counties know what is happening and what we have to offer in our county. Baccus talked with the commission about attending a grant writing class.

Commission approved him attending the grant writing class. Baccus let the commission know his new employee started this morning at the weed department. Mortimer mentioned to Baccus that on 110th and Ute, the road sign is down. Malmberg also mentioned that on 100th and Evergreen the road sign is falling as well. Wolf discussed with Baccus about what grants would be beneficial for the County, such as, rural water, historical or museum grants, even if they were matching grants. Mortimer also mentioned to look for river erosion grants. Malmberg asked to look into grants that would help purchase Radios for Emergency agencies in the county.

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Upcoming Meetings Commission will attend:

Commissioner Wolf will attend County Days in Topeka January 24th.

Malmberg talked with the board about having a committee for creating new policies for the county. She said that if the commission writes down a list of things they would like to see in the policy book, then they could present it to the committee to put in a policy book. Commission likes the idea of having a policy book.

On a motion by Commissioner Wolf seconded by Commissioner Malmberg, by unanimous vote the Board approved a 5-minute executive session for non-elected personnel to discuss employment including Wolf, Mortimer, Malmberg, Richard Buck, and Chris Smith. No decision was made.

Commission continued discussion about policies for the county.

With no further business before the commission the meeting was adjourned at 11:49 am on motion by Wolf and seconded by Malmberg. Motion carried by unanimous vote.

ADOPTED this 23rd day of January 2023.

BOARD OF COUNTY COMMISSIONERS
OF OTTAWA COUNTY, KANSAS

Dawn Wolf, Vice-Chairman

D.D. Malmberg, Member

Scott Mortimer, Chairman

ATTEST:

Heather Maddox, County Clerk