

Ottawa County Board of Commissioner's Minutes

January 23, 2023

The Board of County Commissioners met in regular session in Suite 201 at the Ottawa County Courthouse.

Those present were:

First District Commissioner Dawn Wolf,

JoDee Copple, County Treasurer/Payroll Clerk

Second District Commissioner Scott Mortimer

Third District Commissioner D. D. Malmberg

County Clerk, Heather Maddox

Commissioner Mortimer called the meeting to order at 8:00 am and Wolf led the group in opening prayer, followed by the flag salute.

Maddox gave commissioners minutes to approve.

On a motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved the January 17th, 2023 minutes as presented.

Maddox gave commissioners invoices and a Visa statement to approve.

Commission talked about KCAMP training for the County Employees.

Commission talked about the coroner expenses for the County Coroner position.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to adjourn the meeting no latter 11:30am today.

Mortimer opened mail from Citizens State Bank.

Malmberg asked for it to be stated in the minutes that she will be emailing Saline County's policies to the commissioners along with the North Central Reginal Planning agenda.

Claims for Approval: Totaling \$103,119.01

County General	\$3,088.34
Road & Bridge	\$5,310.01
Solid Waste	\$5,000.00
FEMA	\$818.97
Ottawa County 911	\$329.60
Noxious Weed	\$121.62
Aging	\$32,598.36
Concord TWP	\$7,402.74
County Health	\$2,843.84
Tech Fund- Register of Deeds	\$264.00
Employee Benefits	\$37,493.92
FD #1 O & L	\$63.13
Jail Commissary	\$518.34
Law enforcement	\$7,266.14

Visa Claims: Totaling \$ 157.45

On a motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved the claims as presented.

Public Comment: No one present

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County Departments:

Road and Bridge

Chris Smith, Road and Bridge Administrator, let the commission know that there were 3 employees that worked over the weekend plus himself because of snow. Smith asked to go into executive session with the commission.

On a motion by Commissioner Malmberg seconded by Commissioner Wolf, by unanimous vote the Board approved a 5-minute executive session for non-elected personal to discuss hiring including Wolf, Mortimer, Malmberg and Smith. No decision was made.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to hire the new recommended Road Supervisor.

Mortimer asked Smith if they have been looking for a dump truck. Smith said they have looked but there isn't anything out there. Mortimer asked about tractors to lease for mowing. Malmberg asked what the allowance for each employee to purchase PPE each year is. Smith said there isn't anything allotted other than a boot allowance that it is \$75.00 each year but we provide gloves, glasses, and vests, etc. Malmberg asked Smith what does it cost the county and employee for uniforms monthly? Maddox said there isn't a set price, it depends on the employee and what they have for uniforms, and the employee pays half of the total.

Facilities Maintenance

Keith Coleman, Facilities Maintenance gave the commission an updated contract from APAC. Malmberg asked if Coleman talked to the Hardestys about weight on the trash truck. Coleman said he didn't, but he did talk about semis with APAC, and it would be able to withstand the semis.

On motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved to accept the bid from APAC for the reconstruction of the parking lot in the amount of \$172,939.65.

Coleman gave the commission the sewer bid with LeDuc out of Manhattan.

On motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved to accept the bid from LeDuc in the amount of \$17,100 for new sewer pipe in the basement.

INAlert- Jake Strecker and Jamie Cunningham, representatives with INAlert talked with the commission about updating the camera system and the panic buttons around the courthouse. Commission asked about door locks for the outside doors and the office doors as well. The commission looked over an estimate of what the whole project would cost. Strecker discussed how INAlert would install the new equipment. Wolf asked if there would be a discount for doing the whole project. Strecker said yes, he would be willing to take 10% off the top for doing the whole project. Commission asked Keith Coleman to look at other counties that also contract with INAlert. Coleman would like to see what the software is for the security system and get back to the commission. Commission tabled INAlert.

Sheriff

Prisoner count for Ottawa County 5, Saline County 22, Sedgwick 17, for a total of 44.

Clerk

Maddox presented Resolution 23-08 to continue to fund ROZ for the remainder of the terms agreed on.

On motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved Resolution 23-08.

Maddox asked the commission to sign off on the Conservation District Appropriation. Maddox gave the commission abatements to look over and sign off on. Maddox updated the commission on what she found out about the County Coroner Position.

Zoning Administrator

Truette McQueen came into the meeting. The commission discussed with McQueen what the Zoning Administrator position would look like after he retires. Mortimer asked if there is schooling involved. McQueen said that he received some schooling in Wichita when he started. McQueen also said that he would help train someone to take over the Zoning Administrator position. Mortimer said he feels like McQueen should be getting paid more for all he is doing with the zoning now. Malmberg said that she thought the zoning pay was included with the appraiser pay. Truette said that's when they would only have to meet once a year for zoning projects. Now it is getting to be a lot more, sometimes twice a month. They have had November and December off, but it is looking like they are getting ready to pick up again with zoning requests. Malmberg asked McQueen if he thought that the zoning would pick up more than it has in the past. McQueen said yes, it is looking that way. Malmberg asked if the zoning board gets paid. McQueen said no, there was discussion that they were going to get mileage, but it hasn't been decided. McQueen said he thinks there should be something to thank them. Wolf said maybe when we buy the gift cards for

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the employees that we could get them one as well. McQueen said anything would be nice, this is a thankless job. Malmberg said this would need to be looked at for all the boards to be fair. Commission said this is something that we would like to discuss further. Malmberg asked how much time do you think it will take to get someone trained to take over zoning. McQueen said three months would be sufficient. McQueen said it will upset him, but he thinks that the new position would need to be paid \$7,000-\$10,000 a year.

Emergency Management

Marie Ballou, Emergency Management, asked the commission to attend a Disaster Recovery Regional Tabletop Exercise in March. Ballou discussed with the commission about ARPA funds that each city in Ottawa County received.

Upcoming Meetings Commission will attend:

Commission will host the Solid Waste Meeting at noon today in the Commissioners room.

With no further business before the commission the meeting was adjourned at 11:30 am on motion by Malmberg and seconded by Wolf. Motion carried by unanimous vote.

ADOPTED this 30th day of January 2023.

BOARD OF COUNTY COMMISSIONERS
OF OTTAWA COUNTY, KANSAS

Dawn Wolf Vice-Chairman

D.D. Malmberg, Member

Scott Mortimer, Chairman

ATTEST:

Heather Maddox, County Clerk