

Minutes of Proceeding  
Ottawa County Board of Commissioners  
December 17, 2018

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with First District Commissioner, Kathy M. Luthi, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer then led the group in the flag salute.

Commissioner Kay moved to accept the resignation of Tom Zorn as Ottawa Township Trustee. Commissioner Luthi seconded. Motion carried, 3-0. Commissioner Kay moved to appoint Jason Huiett as Ottawa Township Trustee. Commissioner Luthi seconded. Motion carried, 3-0. Commissioner Kay moved to appoint Robert Smith as Ottawa Township Clerk. Commissioner Luthi seconded. Motion carried, 3-0.

Missy Witt, Deputy County Treasurer, gave the commissioners November bank reconciliation.

Commissioner Kay moved to sign the Quick Claim Deed to transfer ownership of the Bennington Senior Center from Ottawa County to Bennington Senior Citizens Inc. Commissioner Luthi seconded. Motion carried, 3-0.

Sara Hodges, Health/Aging Administrator, reported that the By-laws for Ottawa County Commission on Aging Council are almost finished. She reported on other items going on with the Aging Department. Sara went over programs current and future they are working on.

Allen Brown, Road Foreman, and Jo Mesecher, Road & Bridge Administrator Assistant, went through paperwork with the commissioners. Allen let the commissioners know that he will be retiring December 24, 2018.

Marie Ballou, Emergency Management Coordinator, let the commissioners know that the County received the Emergency Management Preparedness Grant for \$10,492. Marie asked about transferring available funds from her county general emergency management fund to the PS Radio Maintenance/Upgrade fund. Marie reported on training for after the first of the year. Commissioner Luthi asked for Marie to get with the county's liability insurance company, KCAMP, to review the documents that are being signed off by volunteers.

Keith Coleman, Sheriff, gave prisoner count of Saline County 46 and Ottawa County 5. Keith reported on repairs that he did at the jail last week.

Mark Rohr, Northern Natural Gas Pipeline, gave the commissioners maps of their pipelines, and discussed upgrades they are doing.

Richard Buck, County Attorney, stopped in and visited with the board on the software he had talked to them about earlier in November. The efficiency that it would provide to his office would cut down overtime. The commissioners approved for Richard to get the software ordered.

Kenny Baccus, Noxious Weed Administrator, gave the board some examples of what kind of trucks are available for

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purchase for spraying. He thought about doing something a little newer, and possibly doing a lease purchase on it. The commissioners said for him to use part of his capital outlay fund and do a lease purchase for the rest.

Commissioner Luthi moved to appoint Rosemary Neaderhiser to the Community Corrections Advisory Board as the Ottawa County Representative. Commissioner Kay seconded. Motion carried, 3-0.

The commissioners approved Resolution 18-19, transferring available funds from the O & L #1 Fire Department fund to the O & L #1 Fire Department Capital Outlay fund, of \$4,000; Resolution 18-20, transferring available funds from the Minneapolis Fire Department #2 fund to the Minneapolis Fire Department #2 Capital Outlay fund of \$15,000; Resolution 18-21, transferring available funds from the General fund to the Law Enforcement Center Capital Outlay fund, of \$90,000; Resolution 18-22, transferring available funds from the County General fund to the Equipment Reserve fund, for \$20,000; and Resolution 18-23, transferring available funds from the County General fund to the PS Radio Maintenance/Upgrades fund, for \$10,000.

Allen Brown, Road Foreman, Greg Dockins, Blade Foreman, and Chris Smith, Asphalt Foreman, met with the commissioners and they visited with Greg about being Interim-Road & Bridge Administrator. Greg said yes, he would do it until someone is hired. Commissioner Kay moved to appoint Greg Dockins as Interim-Road & Bridge Administrator. Commissioner Luthi seconded. Motion carried, 3-0. Commissioner Luthi moved to give Chris Smith authority to sign vouchers, in the absence of Greg, until further notice.

The commissioners left to view roads in Lincoln Township, at 1:20 p.m.

With no other business before the board, Commissioner Kay moved to adjourn at 3:00 p.m. Commissioner Luthi seconded. Motion carried, 2-0.