

Minutes of Proceeding
Ottawa County Board of Commissioners
May 26, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer, and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the commissioners the minutes from May 18, 2020, to review. Commissioner Wolf moved to approve the minutes of May 18, 2020, as written. Commissioner Kay seconded. Motion carried. Mary gave vouchers to the board, which they reviewed and approved. Mary gave the commissioners an abatement for approval. Mary gave the commissioners the applications for the custodial position that were due last Friday at 5:00 p.m. She gave the board Change Order #2, for the jail remodeling project from Erik Jorgensen. Mary had forwarded the email to Sheriff Coleman last week. Mary discussed paying out of excess leave for a former employee in which no exit interview has been received back yet. The commissioners will do a letter. Mary then discussed the job of payroll in her office. It is not a statutory requirement for her office, and she would like the commissioners to either give it to another office to do or find another way to have it handled. She will continue it until the end of the year. Mary gave the commissioners an application from Robert W. Trumble, to request a road vacated. The legal description is as follows:

A strip of land designated for a Road Right of Way Easement recorded in the Ottawa County Road Record Book A, Page 160, commonly known as Volunteer Road, located in Sections 7 and 18, Township 9 South Range 2 West of the 6th Principal Meridian, Ottawa County, Kansas, being 50 feet in width, the centerline being described as follows:

Commencing at the common corner of said Sections 7 and 18 and Sections 12 and 13 of Township 9 South, Range 3 West; thence East on the common line of said Sections 7 and 18 approximately 20 feet to a point on the East line of a Road Right of Way Easement recorded in Ottawa County Road Record Book A, Page 346 and commonly known as 180th Road, said point being the point of beginning; thence continuing East on said section line approximately one-half mile to the common Quarter Section corner of said Sections 7 and 18; thence continuing East along the centerline of said Volunteer Road, as it exists today, approximately one-half mile to a point on the West line of a Road Right of Way Easement recorded in Ottawa County Commissioner's Journal F, Page 158, commonly known as 190th Road, said point being the point of terminus. Commissioner Wolf moved to approve Resolution 20-14, advising that said road described above, might be suitable for vacating. Commissioner Kay seconded. Motion carried, 3-0. The County Clerk will get notices mailed this week to the adjoining landowners per statute.

Jeremiah Van Doren, Fire District #6 Tescott, presented the fire district 2021 budget for consideration.

Sara Hodges, Health/Aging Administrator, presented the Health department and Aging department 2021 budgets for consideration.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg reported on pickup issues he is having with his pickup and Chris Smith's. Greg asked the commissioners if they were going to relax the social distancing regarding how many can ride in pickups together. It was decided that two could ride together and they could wear masks.

Kenny Baccus, Noxious Weed Administrator, presented his 2021 budget for consideration.

Jana Van Meter and Neal Kindall, Museum, presented the Museum 2021 budget for consideration.

Keith Coleman, Sheriff, gave prisoner count of Saline County 48 and Ottawa County 5. Keith reported that they had water in the basement at the jail. He has been in contact with the contractor, as some of the issue is from the new remodeling. The other issue will have to have the sidewalks taken out to get to the conduits. He discussed the problems he is having with door locks. Keith presented his 2021 budgets for consideration. Keith looked at Change Order #2 from the architect, and said it was ok. Commissioner Wolf

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moved to approve Change Order #2 from Archetype Design Group, for the new contract sum of \$1,121,920. Commissioner Kay seconded. Motion carried, 3-0.

Mary Arganbright, County Clerk, gave the commissioners information from an email regarding the security camera's in the courthouse and how long the information is stored.

Judith Swagerty, Randy Gruber, Brandon Cochran, and David Casper, Fire Department #4 Bennington, presented the 2021 budget for consideration.

Brandon Cochran, Bennington EMS, presented the 2021 ambulance budget for consideration.

Marie Ballou, Emergency Management Coordinator, met with the commissioners and the commissioners asked her questions pertaining to the security camera's. Marie will call R & L to get a quote for a hard drive to be able to save off data. Marie asked for a department head meeting after their last appointment today to discuss the reopening of the courthouse next week.

Todd Heitschmidt, Court Administrator, presented the 2021 budget for consideration for district court. Commissioner Wolf asked how the split will work with the new Magistrate Judge time, between Saline and Ottawa County. Todd said that the split will continue the way it is now. She asked Todd because Ottawa County contributes to funding, why are non-emergency hearings held in Salina? Todd said only a handful of times were non-emergencies held in Saline County. Commissioner Wolf asked Todd why probationers go to Saline County for supervision? Couldn't an officer travel to Ottawa County and meet with probationers on some type of schedule? Todd said that they could be held here if someone did not have transportation to Salina.

Truette McQueen, County Appraiser, presented his 2021 budget for consideration.

Mike Smith, Fire Department #2 Minneapolis, presented the 2021 budget for consideration.

The commissioners held a department head meeting at 11:30 a.m. Those present were Marie Ballou, Emergency Management Coordinator; Marilyn Heck, Register of Deeds; JoDee Copple, County Treasurer; Truette McQueen, County Appraiser; Samantha Davis, Museum Curator; Richard Buck, County Attorney; Sara Hodges, Health/Aging Administrator; Erin Kearn, Clerk of the District Court; Greg Dockins, Road & Bridge Administrator; Josh Brown, Interim-Custodian; Keith Coleman, Sheriff; Kenny Baccus, Noxious Weed Administrator; and Mary Arganbright, County Clerk. Commissioner Brumbaugh said that everyone should be back to work this week, and the courthouse will be opening to the public June 1, 2020. Each office needs to plan how they are going to social distance in their office. Sara said that it still applies that if an employee is sick or has COVID-19 symptoms, employees shall stay home, or go home if they are at work. Commissioner Brumbaugh said that travel for meetings is still on hold, except for extenuating circumstances. The commissioners said that regular sick leave will be used for sicknesses unless they test positive for COVID-19.

With no further business before the board, Commissioner Wolf moved to adjourn at 11:52 a.m. Commissioner Kay seconded. Motion carried, 3-0.