

# Ottawa County Board of Commissioner's Minutes

## October 30, 2023

The Board of County Commissioners met in regular session in Suite 201 at the Ottawa County Courthouse.

### Those present were:

First District Commissioner Dawn Wolf,

Second District Commissioner Scott Mortimer

Third District Commissioner D. D. Malmberg

Heather Maddox, County Clerk

Commissioner Mortimer called the meeting to order at 8:00 am and led the group in opening prayer, followed by the flag salute.

JoDee Copple, came into the meeting.

Michelle Campbell, came into the meeting.

Commission discussed longevity pay for employees.

Karl Leech came into the meeting.

Commission continued to discuss longevity pay for employees with Copple, and Campbell.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved that for qualifying employees to qualify for the longevity bonus, they need to have been employed the full calendar year of 2023 through December 31, 2023.

### County Departments:

#### Sheriff

Prisoner count Saline County, 22 and Ottawa County 4. Total 26 inmates.

#### Aging

Amanda Loughridge, Transportation Director came into the meeting and asked the Commission to sign off on a matching grant for transportation.

#### Payroll

Michelle Campbell gave the commission the payroll register to sign off on. Commission discussed with Campbell about dental insurance and having Medicare.

Kenny Baccus came into the meeting.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved the payroll register for the month of October.

#### Clerk

Heather Maddox gave the commissioners the claims register and minutes to sign off on.

On a motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved the October 23rd, 2023 minutes as presented.

### Claims for Approval: Totaling \$24,402.70

County General	\$7,719.14
Center Twp	\$4,704.00
Road & Bridge	\$7,577.59
Diversion	164.32\$
Jail Commissary	\$175.98
Noxious Weed	\$591.74
Aging	\$96.34
Historical	\$87.12
County Health	\$1,522.33
Law Enforcement Center	\$1,757.97

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## **Visa Claims: Totaling \$ \$6,367.76**

On a motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved the claims as presented.

### **Noxious Weed**

Kenny Baccus came into the meeting and Malmberg let Baccus know that he will not be getting the longevity pay due to him leaving before the December 31<sup>st</sup> date.

Chis Smith, Joe Mullen and Shafer Nelson came into the meeting.

### **Noxious Weed/Road and Bridge**

Smith and Baccus came to discuss a department update for the Noxious Weed and Road and Bridge department. Baccus would like to have an idea of how the departments will work moving forward so they can plan something before Baccus leaves next week. Mortimer said he would like to have Smith in charge and asked Smith to get his spraying license quickly. Malmberg said there will need to be position description updates. Malmberg would like to see the supervisor have a spray license and 2 additional people have spray licenses. The county would pay for the license. Commission said for responsibility and jobs they would like to have Smith and Mullen figure out where the responsibilities should fall and then Smith should come back to the commission and let them know changes in job descriptions with the Road and Bridge and Weed Department. Wolf said they will need to find someone for the vacancy. Commission would like to cross train employees with Road and Bridge and Noxious Weed. Smith said he doesn't think that it will work to cross train from Road and Bridge to the Noxious Weed Department, but it would work to cross train from Noxious Weed to Road and Bridge. Baccus said that he has called Mitchell County Weed Director to come help Nelson with end of year reports. Baccus said he will need to know an interim director so he can let the state know who they need to be in contact with.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved Chris Smith as the Interim Noxious Weed Director.

On a motion by Commissioner Wolf seconded by Commissioner Malmberg, by unanimous vote the Board approved a 15-minute executive session for personnel exception to discuss non-elected including Wolf, Mortimer, Malmberg, Baccus and Smith. To return at 10:00am.

On motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved to offer Kenny Baccus a one time consulting fee of \$1,560.00 for answering questions about Noxious Weed procedures through 2024. This will be paid on November 10<sup>th</sup>.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to accept the Credit Card Policy, Policy number section 40-02.

Commissioner Wolf talked with Matt Pickrell with Ottawa County Farm Bureau about helping with the annual maintenance fees for the Mesonet system going forward. Wolf attended the Farm Buru board meeting on Wednesday night and the board discussed how they could find other sponsors to help with this. Commission will have a work session on Monday at 7:00am November 6<sup>th</sup>.

With no further business before the commission the meeting was adjourned at 10:34am on motion by Wolf and seconded by Malmberg. Motion carried by unanimous vote.

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**October 30, 2023**

ADOPTED this 6<sup>th</sup> day of November 2023.

BOARD OF COUNTY COMMISSIONERS  
OF OTTAWA COUNTY, KANSAS

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Dawn Wolf, Vice-Chairman

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D.D. Malmberg, Member

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Scott Mortimer, Chairman

ATTEST:

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Heather Maddox, County Clerk