

Minutes of Proceeding  
Ottawa County Board of Commissioners  
December 23, 2019

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer, then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the commissioners the revised job descriptions for the bus drivers in the Aging Department to sign, in which Commissioner Kay did. Mary updated the commissioners on the new requirements pertaining to the Federal Motor Carrier Safety Administration (FMCSA), and the commissioners signed the Third-Party Administration Agreement with ComplianceOne, the county's Drug & Alcohol testing company, that goes in effect January 6, 2020. On behalf of the Emergency Management Coordinator, Mary gave the commissioners a letter from the State of Kansas, notifying the county that we received a grant of \$10,844 for the 2019 Emergency Management Performance Grant Program. Mary gave the commissioners an Exit Interview from a former employee to review. Mary gave the board an email from Jody Parks, Ottawa County Health Center Administrator, pertaining to snow removal at the hospital. Mary reported to the commissioners that the Defensive Driving course scheduled for January 7-8, 2020, has been rescheduled for January 14 and 15, 2020. Mary gave the commissioners payroll information that she received from JoDee Copple, County Treasurer, on the motor vehicle compensation that she is requesting of \$8,958.70, per K.S.A. 8-145, on her December check. This information was presented for the commissioner's reference for when they approve payroll and see the additional pay.

Commissioner Wolf moved to increase the county reimbursement for driving personal vehicles, effective January 1, 2020, to .58 per mile. Commissioner Brumbaugh seconded. Motion carried, 3-0.

Greg Dockins, Road & Bridge Administrator, and Chris Smith, Road & Bridge Assistant Supervisor, met with the commissioners and reported on what crews were doing. Greg said that he got the new dump truck back to the shop. Greg said that he reported the amount incorrect last week. Commissioner Brumbaugh moved to amend the minutes from December 16, 2019, to read that the 2002 Sterling dump truck that was reported at a price of \$49,500, was actually \$39,500. Commissioner Wolf seconded. Motion carried, 3-0. Jody Parks, and Chris Robins, were present from the Ottawa County Health Center, and the group discussed the snow removal Memorandum of Understanding the county has with the hospital. Greg gave the board a call log from the cellular company showing there was no call or messages that Chris Robins initiated to Greg as was stated. The group discussed the expectations and that possibly the time frame needs to be changed. It was decided to change it to, 'to be completed by 5:00 a.m.'. Jody will retype the Memorandum of Understanding and get it back to the board for review.

Commissioner Brumbaugh moved to go into executive session at 8:29 a.m. for ten minutes to discuss non-elected personnel. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners, Richard Buck, County Attorney, and Mary Arganbright, County Clerk. They returned to regular session at 8:39 a.m. It was agreed for Mary Arganbright, Human Resource Director, to follow up and respond to a recent unemployment claim.

Commissioner Brumbaugh moved to go into executive session at 9:36 a.m. for five minutes for attorney/client matters.

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Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Richard Buck, County Attorney. They returned to regular session at 9:41 a.m. No decision was made.

Abatement's were approved.

Commissioner Brumbaugh discussed the bidding process and said that she had talked to Jay Hall, Kansas Association of Counties legal counsel. Commissioner Brumbaugh moved to go into executive session at 9:49 a.m. for 15 minutes for contract negotiations attorney/client matters. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Richard Buck, County Attorney. They returned to regular session at 10:04 a.m. Commissioner Brumbaugh moved to put at least a 30-day moratorium on the county courthouse renovations until a work session can be done to formulate a plan. Commissioner Wolf seconded. Motion carried, 3-0.

Keith Coleman, Sheriff, gave prisoner count of Saline County 41, and Ottawa County 6. Keith said that the dryer motor has quit at the jail. He had a quote from American Dryer Company for one exactly like what is there, for approximately \$10,672. It will come out of the commissary fund.

Marie Ballou, Emergency Management Coordinator, stopped in and said she was looking at purchasing some more road sign materials out of this year's budget. The cost will be approximately \$3,658.67. These will last all of next year.

Commissioner Brumbaugh moved to go into executive session at 10:31 a.m. for ten minutes for attorney/clients matters. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Richard Buck, County Attorney. They returned to regular session at 10:44 a.m. No decision was made. Commissioner Brumbaugh moved to go into executive session at 10:46 a.m. for ten minutes for attorney/client matters. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Richard Buck, County Attorney. They returned to regular session at 10:56 a.m. Richard will draft a letter to the City Council of Minneapolis City.

Richard Buck, County Attorney, brought in a rough draft of a letter to go out to the City Council of Minneapolis City. The group reviewed and Richard will make the corrections. Richard brought down another draft, and then a final draft. Commissioner Brumbaugh moved to send a letter to the City Council of Minneapolis City in reference to Minneapolis Fire Department #2. Commissioner Wolf seconded. Motion carried, 3-0.

With no further business before the board, Commissioner Wolf moved to adjourn at 11:36 a.m. Commissioner Brumbaugh seconded. Motion carried, 3-0.