

Minutes of Proceeding
Ottawa County Board of Commissioners
December 7, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer and then led the group in the flag salute.

D. D. Malmberg, Third District Commissioner-Elect, was present.

Mary Arganbright, Ottawa County Clerk, gave the board the minutes from November 30, 2020. Commissioner Brumbaugh moved to approve the November 30, 2020, minutes. Commissioner Kay seconded. Motion carried, 3-0. Mary gave the commissioners the month-end budget activity report for November 2020. Mary gave the board abatements to review. Commissioner Kay moved to approve the Solid Waste Exemption for Mitchell and Brenda Taylor, 304 White St., Ada. Commissioner Brumbaugh seconded. Motion carried, 3-0. Mary gave the commissioners two draft resolutions pertaining to the wearing of face masks, either continuing with the requiring of wearing face masks or exempting from wearing. Mary gave the board copies of a letter she received notifying the county of a public hearing and Issuance of Industrial Revenue Bonds proposed by the City of Minneapolis for Swisher Properties Project. Mary gave the board a copy of the letter the county attorney drafted for the commissioners to send to the Ottawa County Community Development Council. Mary discussed the errors department heads are making on approving time sheets. Mary gave the commissioners three end-of-year transfers to review by resolution. Commissioner Kay moved to approve Resolution 20-26, transferring available scheduled funds from the Election Fund to the Election Capital Outlay Fund of \$5,000. Commissioner Brumbaugh seconded. Motion carried, 3-0. Commissioner Kay moved to approve Resolution 20-27, transferring available scheduled funds from the Noxious Weed Fund to the Noxious Weed Capital Outlay Fund of \$5,000. Commissioner Brumbaugh seconded. Motion carried, 3-0. Commissioner Kay moved to approve Resolution 20-28, transferring available scheduled funds from the County General Emergency Management Fund to the PS Radio Maintenance/Upgrade Fund of \$10,000. Commissioner Brumbaugh seconded. Motion carried, 3-0.

Richard Buck, County Attorney, stopped in and gave the commissioners a final Resolution 20-29, updated with the athletic rules, concerning the requiring of wearing of face masks. Commissioner Kay moved to accept Resolution 20-29, a Resolution Requiring the Wearing of Masks or Other Face Coverings and Social Distancing in Public Spaces. Commissioner Brumbaugh seconded. Motion carried, 3-0.

Josh Brown, Custodian, talked to the commissioners about the electrical work that Johns Electric will be doing. Brian would like to be here December 18, December 19, and December 20, as the electricity needs to be off, and Josh wanted to know how the commissioners wished to proceed. The commissioners said that is fine, for Josh just to check on him periodically. Commissioner Kay said that he has been working with Josh on the changing of light bulbs in the courthouse to LED's. Commissioner Kay said that he has checked with Stanion Wholesale in Salina, and they will charge a one-time charge of \$7.57 per bulb. There are 750 bulbs in the courthouse, so approximately \$5,677.50.

Todd Heitschmidt, District Court Administrator, came in and the Todd asked permission for the court to install a drop box outside of the courthouse somewhere. This is a mandate coming down from the Supreme Court. The commissioners approved and the location was discussed on the north side of the building.

Greg Dockins, Road & Bridge Administrator, and Jeff Bender, Foley Equipment, met with the commissioners and at 9:00 a.m., the commissioners opened the sealed bids for the interest rates for the lease purchase of two motor graders. The Bank of Tescott, for \$288,754, 3.5%, 5 years; The Bennington State Bank, for \$288,754, 2.08%, 5 years; and Citizens State Bank, for \$288,754, 2.29%, 5 years. Commissioner Kay moved to accept the interest rate of 2.08% from the Bennington State Bank, for \$288,754 for 5 years. Commissioner Brumbaugh seconded. Motion carried, 3-0. Greg gave the commissioners a letter from KDOT, approving the

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replacement of a bridge located .1 miles North and 3 miles East of Delphos on North 120th Road, as part of the Kansas Local Bridge Improvement Program. Funds will be reimbursed at a rate of 90% state and 10% county up to the maximum amount of \$150,000. Jeff went over a quote for a 2021 Caterpillar mini excavator, for \$120,467.14. It was discussed to get interest bids for a lease purchase from the local banks. Greg reported on what crews were doing. Sheldon Daugherty and Sharon Flegler were present. Commissioner Kay reported on some research that he has done on 135th Road. Commissioner Kay said that he felt the county had no option but to take it over as a county road. Commissioner Brumbaugh felt that would not be right to not have landowners take financial responsibility on 135th Road when other landowners must put up some type of financial responsibility. Commissioner Wolf felt they were opening a can of worms taking over a township road. Sheldon made comments about the El Dorado road. He felt this was a similar situation. Commissioner Kay moved to change 135th Road from a Township Road to a County Road. The motion died from a lack of a second. Commissioner Brumbaugh said she felt the county should not take the full financial responsibility, she felt that the township and landowners should have some financial responsibility. It was agreed to start working on the ditches.

Kenny Baccus, Noxious Weed Administrator, gave the commissioners the quote from AgTerra Technologies, Inc., for the SprayLogger software program upgrade, for \$3,940. Kenny gave the commissioners copies of what the reports look like from the program. Commissioner Kay moved to approve the purchase of the software upgrade of \$3,940 from AgTerra Technologies, Inc. Commissioner Brumbaugh seconded. Motion carried, 3-0. Kenny reported that the chemical he ordered several weeks ago, has come in, and the total purchase was \$11,832.16. Kenny went over chemical sales.

Keith Coleman, Sheriff, gave prisoner count of Saline County 23, Sedgwick County 6, and Ottawa County 2. Keith reported he lost a whole shift last week, due to sickness, and an employee quitting.

Marie Ballou, Emergency Management Coordinator, and Sara Hodges, Health/Aging Administrator, met with board and Marie reported that March-December 2020 her wages are being reimbursed through the SPARK funding, and January-February 2021 they will be reimbursed through a grant. She asked the commissioners if they wanted her to look at vehicles this year. Her wages reimbursed will total approximately \$40,000. She was looking at a new 2020 Expedition, and it was going to be around \$40,000-\$50,000. She is needing something to pull trailers. Commissioner Kay asked for her to get quotes from Holm's, Marshall's, and Long McArthur. Commissioner Wolf asked for her to shop around, she would like for her to find something cheaper. Marie gave the board SPARK funding balance information, and information for paying salaried employees overtime for any COVID related work, retroactive to March 1, 2020-December 30, 2020. The commissioners wanted to look the information over before making a decision. Sara went over her office SPARK funding. Sara said that on her round 2 SPARK funding she has been approved to purchase a vehicle. The commissioners asked for her to get quotes the same as Marie. The commissioners visited with Sara on the holiday pay that was paid to an employee that was overpaid.

Richard Buck, County Attorney, came in and got revisions from the commissioners on the draft letter to the Ottawa County Community Development Council. The letter will be a commitment of one year and then reevaluated next year. Commissioner Kay moved to approve the letter to Owen Kindall, Ottawa County Community Development Council. Commissioner Brumbaugh seconded. Motion carried, 3-0.

With no further business before the board, Commissioner Brumbaugh moved to adjourn at 11:18 a.m. Commissioner Kay seconded. Motion carried, 3-0