

The Board of Commissioners met in regular session with Commissioner James P Kay, Commissioner Kathy M Luthi, Commissioner Karen Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting with the flag salute.

Ken and Reta Fae Kelly gave prayer.

Brandon Cochran, Bennington, was an observer.

At 8:00 a.m. the commissioners held board of canvass for the February 26, 2013, Primary Election. After reviewing all records, no provisional ballots, Commissioner Brumbaugh moved to declare the election valid and official. Commissioner Luthi seconded. Motion carried.

Payroll was reviewed for February.

At 8:30 a.m., the commissioners held a department head meeting. Those present were Mary Arganbright, County Clerk, Phil Aumick, Economic Development Director, Marilyn Heck, Register of Deeds, Kenny Baccus, Noxious Weed Administrator, Marie Ballou, Emergency Management Director, Jettie Condray, Museum Curator, Truette McQueen, County Appraiser, Diane McKain, Deputy Appraiser, Leah Robinson, Extension Agent, Sara Thompson, Clerk of the District Court, Pat Baccus, County Treasurer, Jason Parks, County Attorney, John Copple, Highway Administrator, and Ken Stelter, Custodian. Commissioner Kay discussed open communications between the commissioners and the department heads. Commissioner Kay discussed the key log policy, and said that they have changed the policy that it will be the department heads responsibility to keep track of their own department's keys. Jason discussed the contract/agreement. He referred to a document that department heads received in 2004. Jason said that the policy he would like to follow, that the commissioners have approved, is that all contract/agreements will go to Jason first. He will then look it over and get the document back to them. Discussion was held on who then signs the documents. Marie discussed the credentialing system county ID cards that she has made for employees,

through Homeland Security. Commissioner Kay encouraged the department heads and/or possibly their employees participate in KCAMP's leadership trainings. It was decided to have quarterly department head meetings.

John Copple, Highway Administrator, reported on what crews were doing. Those present were Chadd Blackwood, Murphy Tractor and Equipment, and Jeff Bender, Foley Equipment. The commissioners opened interest rate proposals for the lease of financing \$300,000 on a five-year note for a 2013 excavator. The Bank of Tescott, 2.48%; Bennington State Bank, 2.23%; and The Ottawa County Bank, 1.99%. Nothing was decided at this time, until a decision was made on the actual excavator. The group discussed the purchase of the excavator. Commissioner Brumbaugh moved to accept the proposal from Foley Equipment for a Caterpillar 329EL 10.6 2013 excavator, for \$291,000 with a 5 year 5000 hour buyback of \$135,000. Commissioner Luthi seconded. Motion carried. Commissioner Luthi moved to purchase the Ultimate maintenance program with Foley Equipment for \$14,857. Commissioner Brumbaugh seconded. Motion carried. Commissioner Luthi moved to accept the interest rate proposal from The Ottawa County Bank of 1.99% for a five-year note of approximately \$300,000. Commissioner Brumbaugh seconded. Motion carried. John gave the commissioners estimate information for realigning a portion of Limestone Road between 160th Road and 170th Road. John gave the board a solid waste fee exemption for Neal and Kathy Kindall, Wells, which was denied. John said that he would be starting the 10 hour day, 4 day a week schedule April 29, 2013.

Kenny Baccus, Noxious Weed Administrator, updated the board on the building and he is working with the architect. Kenny also indicated he will be starting his 10 hour day, 4 day a week schedule the end of April.

Keith Coleman, Sheriff, gave prisoner count of Sedgwick County 14, Ottawa County 2, Saline County 13, and Cloud County 1. Keith gave the commissioners a renewal contract with CBM Food Service. The commissioners signed the contract.

Commissioner Luthi moved to go into executive session at 10:22 a.m. for 20 minutes to discuss attorney/client matters. Commissioner Brumbaugh seconded. Motion carried.

Minutes of Proceeding
Ottawa County Board of Commissioners
March 4, 2013

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

Those present were the commissioners and Jason Parks, County Attorney. They returned to regular session at 10:42 a.m. No decision was made. Commissioner Luthi moved to go into executive session at 10:58 a.m. for fifteen minutes for attorney/client matters. Commissioner Brumbaugh seconded. Motion carried. Those present were the commissioners and Jason. They returned to regular session at 11:13 a.m. No decision was made.

The annual township report of Sherman Township was examined and confirmed.

Abatement's were approved.

The minutes of March 4, 2013, were read and approved.

With no further business before the board, the meeting adjourned at 11:30 a.m.