

Minutes of Proceeding
Ottawa County Board of Commissioners
August 31, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

Scott Mortimer, Candidate for Commissioner District #2, was an observer, and D. D. Koster Malmberg, Candidate for Commissioner District #3 was an observer.

Mary Arganbright, Ottawa County Clerk, gave the board minutes to review from August 24, 2020. Commissioner Wolf moved to accept the August 24, 2020, minutes as read. Commissioner Kay seconded. Motion carried, 3-0. Commissioner Wolf moved to amend the August 17, 2020, minutes to read, Ottawa County prisoners 4, instead of 40. Commissioner Kay seconded. Motion carried, 3-0. Mary reported on the two drop boxes that the Secretary of State's office is providing every county, and that security will need to be provided on the boxes. She shared a letter from the Governor's office saying that expenses for the drop boxes for security, and installation is an acceptable use of SPARK funding. She has visited with Marie Ballou, SPARK committee member, and Mary is getting a quote from R & L Fire & Security for 2 security camera's to be put on the boxes. Mary gave the board the revised Pay Scale for Ottawa County Sheriff Department and Correction Officers, 2020, for the raise of starting pay for Correction Officer's from \$13.25 to \$14.50. The commissioners signed the document. Mary reported on unemployment fraud that is happening across the State. Mary asked the commissioners if they approved the Museum going from AT&T to Twin Valley Telephone, for cost savings. The commissioners approved. Commissioner Kay moved to go into executive session for non-elected personnel to protect the privacy of the employee, at 8:21 a.m. for ten minutes. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners, and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 8:31 a.m. No decision was made.

Josh Brown, Custodian, stopped in and reported that he had a quote of \$1,190 from Darrell Brown to trim all of the trees, including the ones on the north side of the courthouse that need to be cut back to City codes. The tree between the courthouse and the jail that needs trimmed will be an additional \$350. The commissioners approved. Josh said that Paula Baccus asked permission to have Josh fly the POW MIA flag on the flagpole for the month of September. The commissioners approved.

David Crosson, and Greg Dockins, Road & Bridge Administrator, met with the board to discuss Rifle Road. David said that the road is well traveled and that there has never been rock put on it. Other material is used. He would like to see it better maintained. David discussed the problem of the river cutting into the bank. Greg gave David information on the Emergency Watershed Protection (EWP), program through the Natural Resources Conservation Service, and water resources telephone number. David discussed the spraying of Noxious Weeds and what the county plans are for spraying. He discussed the spraying of chemical when it drifts on his crops and causes damage. He asked the value of spraying and wondered if the money would be better spent somewhere else. Mowing of county ditches was discussed.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg discussed crushing of concrete he has, and he had a quote of \$9.76 a ton. The commissioners asked Greg to contact the individual and see if the cost will lower if they have them do all the concrete the county has on hand. Greg talked to the board about the newest hire he has, and Greg said that he did not get started at the wage that Greg promised him, due to miscommunication. Commissioner Wolf moved to start Brandon Sauers at the starting rate of \$13.25, as there was miscommunication on his starting wage. Commissioner Kay seconded. Motion carried, 3-0.

JoDee Cople, County Treasurer, brought up the new maintenance agreement for the shredder. It is from Central Office Services, for \$315/year. She said that the county will be looking at getting a new one in a year, as bearings are going out. Commissioner Wolf moved to approve the maintenance agreement from Central Office Service & Supply for the HSM Securio P36 Shredder for \$315/year. Commissioner Kay seconded. Motion carried, 3-0. JoDee gave the board sales tax information of receiving \$84,397.15

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for the month of August. Commissioner Wolf asked Jodee how much could be saved if JoDee's office could print and stuff the tax statements. She did not know as she would have to split out the costs. JoDee asked if the commissioners had decided what to do on the postage machine yet. Pitney Bowes had quoted a 60-month lease of \$276 per month; Midwest Single Source, 60-month lease of \$378.57 per month; and 360 Document Solutions, 63-month lease of \$294.95 per month. Commissioner Kay moved to give JoDee permission to go ahead and contact Pitney Bowes to start setting up a new lease for 60 months for \$276, and for JoDee to get with the County Attorney to get a letter of cancellation done to Midwest Single Source. Commissioner Kay seconded. Motion carried, 3-0.

Neal Kindall, Museum Board Member, and Samantha Davis, Museum Curator, came in and visited with the commissioners about Samantha's holiday pay that she is not getting when the holiday falls on a Monday when the Museum is closed, and she is not scheduled on Monday's to work. After discussion, she will get 7 hours of holiday pay as a part-time department head. Commissioner Wolf moved to give Samantha holiday pay for Monday's when the Museum is closed, at 7 hours. Commissioner Kay seconded. Motion carried, 3-0.

Keith Coleman, Sheriff, gave prisoner count of Saline County 44, and Ottawa County 4. Keith gave the board the raise increases resulting from the starting wage for correction officers being raised to \$14.50 per hour. Commissioner Wolf moved to raise Wolfgang Bail, Correction Officer, to the starting wage of \$14.50 per hour, effective August 25, 2020. Commissioner Kay seconded. Motion carried, 3-0. Commissioner Wolf moved to raise Averill Dewey Jr., Correction Officer, to the starting wage of \$14.50 per hour, effective August 25, 2020. Commissioner Kay seconded. Motion carried, 3-0. Commissioner Wolf moved to raise Jon Heald, Correction Officer, to the starting wage of \$14.50 per hour, effective August 25, 2020. Commissioner Kay seconded. Motion carried, 3-0. Commissioner Wolf moved to raise Mark Mesecher, Correction Officer, to the starting wage of \$14.50 per hour, effective August 25, 2020. Commissioner Kay seconded. Motion carried, 3-0. Commissioner Wolf moved to raise Dennis Yost, Correction Officer, to the starting wage of \$14.50 per hour, effective August 25, 2020. Commissioner Kay seconded. Motion carried, 3-0.

Commissioner Kay moved to go into executive session at 10:14 a.m. for ten minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 10:24 a.m. No decision was made.

With no further business before the board, Commissioner Kay moved to adjourn at 10:28 a.m. Commissioner Wolf seconded. Motion carried, 3-0.