

Minutes of Proceeding
Ottawa County Board of Commissioners
July 29, 2019

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the commissioners the final 2020 budget for the county and fire districts. She informed the commissioners that her office was going to start paying the VISA credit card receipts turned in, twice a month, the same timing of the regular vouchers that are paid, instead of every other week as it's very time consuming. She gave the board a copy of her statutory job duties as county clerk as far as it relates to the commissioners, and let them know that she would be following that statute, and other duties that she has been doing for them, they would need to make plans on doing them. She is wanting to cut back on some extra hours a week that for years she has been putting in.

Vouchers and payroll were reviewed.

Sara Thompson was an observer.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg said they got \$8,000 from the auction of obsolete equipment. Greg reported on a bridge that is critical that he can put on the schedule, and if it's approved it wouldn't be until 2021 for replacement. The commissioners went over a few vouchers with Greg, and asked for him to look into some late charges.

Commissioner Wolf moved to sign the Management Representation Letter with Lindburg Vogel Pierce Faris Chartered., for the audit of 2018. Commissioner Brumbaugh seconded. Motion carried, 3-0.

Matt Dixon, Custodian, stopped in and the commissioners asked him what the status is for getting the leak(s) fixed in the Appraiser's map room. Matt said that there is a leak at the south end of the second floor near the restrooms, also. Matt said that he has talked to Griffin's and he is just waiting on them to come and fix it. Commissioner Wolf asked at what point do we call someone else. Matt said that he is open to that. The commissioners said for Matt to get with Griffin's one more time, and then go with someone else if they don't show up.

Keith Coleman, Sheriff, reported on prisoner count Saline County 21, and Ottawa County 11. Keith gave the commissioners a proposed wage increase for Jon Heald, Correction Officer, for .50 cents. Commissioner Brumbaugh moved to approve the pay increase of .50 cents for Jon Heald, Correction Officer, effective 7/25/19. Commissioner Wolf seconded. Motion carried, 3-0. Keith reported on the jail remodeling project. A call was placed to Erik Jorgenson, Architect, Archetype Design Group Inc., to get answers to questions that the group had.

Commissioner Brumbaugh moved to go into executive session at 10:38 a.m. for ten minutes to discuss attorney/client matters. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners, and Richard Buck, County Attorney. They returned to regular session at 10:48 a.m. No decision was made.

Minutes of Proceeding
Ottawa County Board of Commissioners
July 29, 2019

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

With no other business before the board, Commissioner Wolf moved to adjourn at 10:50 a.m. Commissioner Brumbaugh seconded. Motion carried, 3-0.