

Ottawa County Board of Commissioner's Minutes

July 10th 2023

The Board of County Commissioners met in regular session in Suite 201 at the Ottawa County Courthouse.

Those present were:

First District Commissioner Dawn Wolf,
Second District Commissioner Scott Mortimer
Third District Commissioner D. D. Malmberg

JoDee Copple, County Treasurer/Payroll Clerk
Heather Maddox, County Clerk
Michelle Campbell, Human Resources

Jim Kay, and Armin Wrape

Commissioner Mortimer called the meeting to order at 8:00 am and Armin Wrape led the group in opening prayer, followed by the flag salute.

Jerry Schmidt, Museum board member came into the meeting.

Commissioner Wolf, and Commissioner Mortimer were present at the department head meeting.

On a motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved the July 3rd, 2023 minutes as presented.

Claims for Approval: Totaling \$95,195.62

County General	\$26,685.58
Road & Bridge	\$23,078.58
Solid Waste	\$24,600.00
Ottawa Co 911	\$791.38
Noxious Weed	\$3,174.09
Bennington TWP	\$699.24
Center TWP	\$3,891.60
County Health	\$5,437.93
Appraiser	\$526.90
Employee Benefits	\$875.00
F.D. #1 O&L General	\$1,521.00
F.D. #2 MPLS General	\$1,235.11
Jail Commissary	\$114.00
Law Enforcement CE	\$2,565.21

On a motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved the claims as presented.

On a motion by Commissioner Malmberg seconded by Commissioner Wolf, by unanimous vote the Board approved a 5-minute executive session for confidential data to discuss insurance including Wolf, Mortimer, Malmberg. To return at 8:15am

On a motion by Commissioner Malmberg seconded by Commissioner Wolf, by unanimous vote the Board approved a 10-minute executive session for non-Elected to discuss personnel including Wolf, Mortimer, Malmberg, Jim Kay, Jerry Schmidt, John Carson, Janna VanMeter JoDee Copple and Michelle Campbell. To return at 8:27am

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On a motion by Commissioner Wolf seconded by Commissioner Mortimer, by unanimous vote the Board approved to extend 5-minute executive session for non-elected to discuss personnel including Wolf, Mortimer, Malmberg, Michelle Campbell, Jim Kay, Jerry Schmidt, John Carson, Janna VanMeter and JoDee Copple. To return at 8:32am

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to abate Solid Waste fee for address 307 and 309 E. 3rd street in Delphos.

Commissioner Mortimer discussed that Melissa Ziolkowski rural mail carrier, called him to let him know that on Quartz Rd and 70th Rd at the top of the hill there aren't any ditches on each side. Mortimer let the commissioners know that the issue was fixed with asphalt millings today.

County Departments:

Facilities Maintenance

Keith Coleman came into the meeting to discuss the Sheriff air conditioning unit.

On motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved to accept the bid with ASC for the replacement of the sidewalk on the North side and the steps on the south side of the courthouse in the amount of \$4,727 to come out of the building fund.

Mortimer called Thornton about accepting this bid. This would come out of the Jail Fund.

On motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved to purchase an air conditioner from Carrier in Kansas City for the cost of \$8,753 for the sheriff office admin building.

On a motion by Commissioner Malmberg seconded by Commissioner Wolf, by unanimous vote the Board approved a 5-minute executive session for non-elected to discuss personnel including Wolf, Mortimer, Malmberg and Keith Coleman. To return at 8:50am.

Sheriff

Prisoner count for Ottawa County 3.

Russ Thornton, Sheriff came into the meeting to discuss the new air conditioner unit going into the sheriff's office. Thornton wants to know that the insurance will cover if something happens during installation. Malmberg said we already approved to purchase the air conditioner. Thornton said he's not fine with the decision. Mortimer said he would get with Keith to discuss. Maddox said that it's Thornton's decision and if you're talking to Coleman, it should be discussed with the sheriff. Thornton read KSA to discuss that the jail is not just the commissioner's decision it's the sheriff's job as well. Malmberg said that it's the county's facility. Thornton said you've micromanaged everything he has done with it. Thornton said he doesn't like that it's a lift truck. He wants to make sure it's the safest way.

Treasurer

On a motion by Commissioner Malmberg seconded by Commissioner Malmberg, by unanimous vote the Board approved a 5-minute executive session for non-elected to discuss personnel including Wolf, Mortimer, Malmberg, Heather and JoDee. To return at 8:32am

Human Resources

On a motion by Commissioner Wolf seconded by Commissioner Mortimer, by unanimous vote the Board approved a 5-minute executive session for non-elected to discuss personnel including Wolf, Mortimer, Malmberg and Michelle Campbell. To return at 9:15am.

On motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved to cancel HR Partners Services effective today July 10th at the end of business day.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved a 10-minute recess.

Department Head Meeting

JoDee Copple, Heather Maddox, Chris Smith, Keith Coleman, Truette McQueen, Joe Mullen, Marie Ballou, Kenny Baccus, Sara Hodges, Marilyn Heck, Russ Thornton, Tyler Vancoevern and Kim Winsett were all present for the department head meeting.

Commission discussed with the departments about the 2024 budgets.

Thornton, and Coleman talked to the commission about the air conditioner discussion with insurance purposes.

Coleman discussed that the city has used the boom truck to replace the air condition unit on the sheriff's roof.

Previously, Thornton said that he's not against the boom truck lifting the air conditioner on the roof of the jail. He just doesn't want an insurance claim coming back to the county. Wolf said to discuss and do what was mutually agreed upon.

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Michelle Campbell, brought to the commissioners the wage study.

Wolf and Mortimer attended the County Budget work session on Thursday.

Upcoming Meetings Commission will attend:

Malmberg will be attending the Culver City Hall meeting Tuesday July 11th.

Mortimer, Malmberg, and Wolf will be in attendance for the County Employee Picnic Saturday July 15th.

With no further business before the commission the meeting was adjourned at 12:23pm on motion by Malmberg and seconded by Wolf. Motion carried by unanimous vote.

ADOPTED this 17th day of July 2023.

BOARD OF COUNTY COMMISSIONERS
OF OTTAWA COUNTY, KANSAS

Dawn Wolf, Vice-Chairman

D.D. Malmberg, Member

Scott Mortimer, Chairman

ATTEST:

Heather Maddox, County Clerk